



# Eltham Church of England School

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**Headteacher:** Mr Matthew Bulpitt  
**School Business Manager:** Mrs Liz Clarke

7<sup>th</sup> November 2013

Dear Parent/Carer,

The school governors would like to consult you as parents and carers about plans to expand the capacity of the school from 1.5 FE to 2 FE. This means the total capacity of the school will increase permanently from 315 to 420 places from September 2016.

Attached are two sets of documents for you to read. The first is the Consultation Briefing Paper which sets out in detail the background to the proposal and other information relevant to the proposal to expand the school.

After you have read this, please could you complete the second document which is a questionnaire about the possible impact on increasing from 315 to 420 places, and return it to the School Office.

If you have any questions about the proposal, there will be two meetings when you can speak to governors and Council Officers.

These will be in the junior school hall on:

18th November	8.55am -10.00am
	7.00pm - 8.00pm.

We look forward to hearing your views and comments.

Yours sincerely,

Matthew Bulpitt  
Headteacher  
(On behalf of the governing body)