

PROPOSALS FOR PRESCRIBED ALTERATIONS OTHER THAN FOUNDATION PROPOSALS: Information to be included in a complete proposal

Extract of Part 1 of Schedule 3 and Part 1 of Schedule 5 to The School Organisation (Prescribed Alterations to Maintained Schools)(England) Regulations 2007 (as amended):

In respect of a Governing Body Proposal: School and governing body's details

1. The name, address and category of the school for which the governing body are publishing the proposals.

St Mary Magdalene Church of England Primary School, Kingsman Street, Woolwich, London, SE18 5PW, a Voluntary Aided School.

In respect of an LEA Proposal: School and local education authority details

1. The name, address and category of the school .

Implementation and any proposed stages for implementation

2. The date on which the proposals are planned to be implemented, and if they are to be implemented in stages, a description of what is planned for each stage, and the number of stages intended and the dates of each stage.

It is proposed to expand the school by the enlargement of the physical accommodation available to the school, by the provision of additional accommodation on a second site, and by increasing the planned admission number for each year group from 60 places currently, to 120 places with effect from the 2014/15 school year intake. The admission number will be 120 for Reception Year in 2014/15, 120 for Reception and Year 1 in 2015/16, and so on until 2020/21 when the admission number for all year age groups will be 120.

Objections and comments

3. A statement explaining the procedure for making representations, including —
- (a) the date prescribed in accordance with paragraph 29 of Schedule 3 (GB proposals)/Schedule 5 (LA proposals) of The School Organisation (Prescribed

- Alterations to Maintained Schools) (England) Regulations 2007 (as amended), by which objections or comments should be sent to the local education authority; and
- (b) the address of the authority to which objections or comments should be sent.

The date of the publication of these proposals is the 7th January 2014. Within four weeks from the date of publication of these proposals i.e 4th February 2014, any person may object to or make comments on the proposal by letter or email to:

School Place Planning and Development,
Royal Borough of Greenwich Children's Services,
1st Floor, The Woolwich Centre,
35 Wellington Street
Woolwich, SE18 6HQ.
Email: philip.watson@royalgreenwich.gov.uk.

Alteration description

4. A description of the proposed alteration and in the case of special school proposals, a description of the current special needs provision.

It is proposed to expand the school by the enlargement of the physical accommodation available to the school, by the provision of additional accommodation on a second site, and increase the planned admission number for each year group from 60 places currently, to 120 places. The school will continue to provide for 2 forms of entry on the current site, and an additional 2 forms of entry on the Greenwich Peninsula.

School capacity

5.—(1) Where the alteration is an alteration falling within any of paragraphs 1 to 4, 8, 9 and 12-14 of Schedule 2 (GB proposals)/paragraphs 1-4, 7, 8, 18, 19 and 21 of Schedule 4 (LA proposals) to The School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended), the proposals must also include —

- (a) details of the current capacity of the school and, where the proposals will alter the capacity of the school, the proposed capacity of the school after the alteration;

The current capacity of the school is 420 and the proposed capacity will be 840.

- (b) details of the current number of pupils admitted to the school in each relevant age group, and where this number is to change, the proposed number of pupils to be admitted in each relevant age group in the first school year in which the proposals will have been implemented;

Currently 60 pupils may be admitted in each relevant age group.

It is proposed to expand the school by the enlargement of the physical accommodation available to the school and increase the planned admission number for each year group from 60 places currently, to 120 places with effect from the 2014/15 school year intake.

In the first year (2014/15), the admission number will be:

120 for Reception Year in 2014/15, and 60 for all other year groups.

- (c) where it is intended that proposals should be implemented in stages, the number of pupils to be admitted to the school in the first school year in which each stage will have been implemented;

Admission for each year group will change from the current 60, to 120, as follows:

Reception Year in 2014/15, Year 1 in 2015/16, Year 2 in 2016/17, Year 3 in 2017/18, Year 4 in 2018/19, Year 5 in 2019/20, Year 6 in 2020/21, so that in 2020/21 the admission number for all year age groups will be 120.

- (d) where the number of pupils in any relevant age group is lower than the indicated admission number for that relevant age group a statement to this effect and details of the indicated admission number in question.

The expansion is planned to meet the expected increased demand for pupil places in the area. The proposal is that the number on roll will build up to a full 4FE over the period 2014-15 to 2020-21.

(2) Where the alteration is an alteration falling within any of paragraphs 1, 2, 9, 12 and 13 of Schedule 2 (GB proposals) /paragraphs 1, 2, 8, 18 and 19 of Schedule 4 (LA proposals) to The School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended), a statement of the number of pupils at the school at the time of the publication of the proposals.

The current number of pupils aged 4-11 registered at the school is 352.

Implementation

6. Where the proposals relate to a foundation or voluntary controlled school a statement as to whether the proposals are to be implemented by the local education authority or by the governing body, and, if the proposals are to be implemented by both, a statement as to the extent to which they are to be implemented by each body.

N/A

Additional Site

7.—(1) A statement as to whether any new or additional site will be required if proposals are implemented and if so the location of the site if the school is to occupy a split site.

An additional site is required. The proposal is for the school to expand by the establishment of provision on a second site on the Greenwich Peninsula (on John Harrison Way).

(2) Where proposals relate to a foundation or voluntary school a statement as to who will provide any additional site required, together with details of the tenure (freehold or leasehold) on which the site of the school will be held, and if the site is to be held on a lease, details of the proposed lease.

The site will be provided by the Royal Borough of Greenwich by way of a long term lease.

Changes in boarding arrangements

8.—(1) Where the proposals are for the introduction or removal of boarding provision, or the alteration of existing boarding provision such as is mentioned in paragraph 8 or 21 of Schedule 2 (GB proposals)/7 or 14 of Schedule 4 to The School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended) —

(a) the number of pupils for whom it is intended that boarding provision will be made if the proposals are approved;

Not Applicable

(b) the arrangements for safeguarding the welfare of children at the school;

Not Applicable

(c) the current number of pupils for whom boarding provision can be made and a description of the boarding provision; and

Not Applicable

- (d) except where the proposals are to introduce boarding provision, a description of the existing boarding provision.

Not Applicable

(2) Where the proposals are for the removal of boarding provisions or an alteration to reduce boarding provision such as is mentioned in paragraph 8 or 21 of Schedule 2 (GB proposals)/7 or 14 of Schedule 4 (LA proposals) to The School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended) —

- (a) the number of pupils for whom boarding provision will be removed if the proposals are approved; and

Not Applicable

- (b) a statement as to the use to which the former boarding accommodation will be put if the proposals are approved.

Not Applicable

Transfer to new site

9. Where the proposals are to transfer a school to a new site the following information—

- (a) the location of the proposed site (including details of whether the school is to occupy a single or split site), and including where appropriate the postal address;

Not Applicable

- (b) the distance between the proposed and current site;

Not Applicable

- (c) the reason for the choice of proposed site;

Not Applicable

- (d) the accessibility of the proposed site or sites;

Not Applicable

- (e) the proposed arrangements for transport of pupils to the school on its new site; and

Not Applicable

- (f) a statement about other sustainable transport alternatives where pupils are not using transport provided, and how car use in the school area will be discouraged.

Not Applicable

Objectives

10. The objectives of the proposals.

The demand for new school places on the Greenwich Peninsula, and the surrounding area, is set to increase over the next few years, driven by the occupation of new housing developments.

The proposal is to establish a second site for this outstanding school, so that its provision and ethos is extended on to the Peninsula, as part of the wider strategy to meet the future demand for school places.

Consultation

11. Evidence of the consultation before the proposals were published including—
- (a) a list of persons who were consulted;
 - (b) minutes of all public consultation meetings;
 - (c) the views of the persons consulted;
 - (d) a statement to the effect that all applicable statutory requirements in relation to the proposals to consult were complied with; and
 - (e) copies of all consultation documents and a statement on how these documents were made available.

List of consultees attached (Annex A).

Notes of completed questionnaires received from consultees (Annex A).

Notes of public consultation meetings attached (Annex A).

Copies of consultation documents attached. Displayed on Royal Borough of Greenwich website, and sent to parents/carers and staff at the school via the school, also to relevant Trade Unions, to other schools in the local area, the neighbouring Tower Hamlets Council, and local MP Nick Raynsford. Copies also available at all public meetings.

Project costs

12. A statement of the estimated total capital cost of the proposals and the breakdown of the costs that are to be met by the governing body, the local education authority, and any other party.

The first phase of the project to establish the initial temporary accommodation is estimated to be £1.5m, with £7m estimated to establish the permanent accommodation on the Peninsula site. Funding for the temporary accommodation will be met from Basic Need grant resources, with costs for the longer term being met by Royal Borough of Greenwich and Southwark Diocesan Board of Education resources.

13. A copy of confirmation from the Secretary of State, local education authority and the Learning and Skills Council for England (as the case may be) that funds will be made available (including costs to cover any necessary site purchase).

Not Applicable

Age range

14. Where the proposals relate to a change in age range, the current age range for the school.

Not Applicable

Early years provision

15. Where the proposals are to alter the lower age limit of a mainstream school so that it provides for pupils aged between 2 and 5—

(a) details of the early years provision, including the number of full-time and part-time pupils, the number and length of sessions in each week, and the services for disabled children that will be offered;

Not Applicable

(b) how the school will integrate the early years provision with childcare services and how the proposals are consistent with the integration of early years provision for childcare;

Not Applicable

(c) evidence of parental demand for additional provision of early years provision;

Not Applicable

(d) assessment of capacity, quality and sustainability of provision in schools and in establishments other than schools who deliver the Early Years Foundation Stage within 3 miles of the school; and

Not Applicable

(e) reasons why such schools and establishments who have spare capacity cannot make provision for any forecast increase in the number of such provision.

Not Applicable

Changes to sixth form provision

16. (a) Where the proposals are to alter the upper age limit of the school so that the school provides sixth form education or additional sixth form education, a statement of how the proposals will—

- (i) improve the educational or training achievements;
- (ii) increase participation in education or training; and
- (iii) expand the range of educational or training opportunities for 16-19 year olds in the area;

Not Applicable

(b) A statement as to how the new places will fit within the 16-19 organisation in an area;

Not Applicable

(c) Evidence —

- (i) of the local collaboration in drawing up the proposals; and
- (ii) that the proposals are likely to lead to higher standards and better progression at the school;

Not Applicable

(d) The proposed number of sixth form places to be provided.

Not Applicable

17. Where the proposals are to alter the upper age limit of the school so that the school ceases to provide sixth form education, a statement of the effect on the supply of 16-19 places in the area.

Not Applicable

Special educational needs

18. Where the proposals are to establish or change provision for special educational needs—

- (a) a description of the proposed types of learning difficulties in respect of which education will be provided and, where provision for special educational needs already exists, the current type of provision;

N/A

- (b) any additional specialist features will be provided;

N/A

- (c) the proposed numbers of pupils for which the provision is to be made;

N/A

- (d) details of how the provision will be funded;

N/A

- (e) a statement as to whether the education will be provided for children with special educational needs who are not registered pupils at the school to which the proposals relate;

N/A

- (f) a statement as to whether the expenses of the provision will be met from the school's delegated budget;

N/A

- (g) the location of the provision if it is not to be established on the existing site of the school;

N/A

- (h) where the provision will replace existing educational provision for children with special educational needs, a statement as to how the local education authority

believes that the new provision is likely to lead to improvement in the standard, quality and range of the educational provision for such children; and

Not Applicable

- (i) the number of places reserved for children with special educational needs, and where this number is to change, the proposed number of such places.

Not Applicable

19. Where the proposals are to discontinue provision for special educational needs—

- (a) details of alternative provision for pupils for whom the provision is currently made;

Not Applicable

- (b) details of the number of pupils for whom provision is made that is recognised by the local education authority as reserved for children with special educational needs during each of the 4 school years preceding the current school year;

Not Applicable

- (c) details of provision made outside the area of the local education authority for pupils whose needs will not be able to be met in the area of the authority as a result of the discontinuance of the provision; and

Not Applicable

- (d) a statement as to how the proposer believes that the proposals are likely to lead to improvement in the standard, quality and range of the educational provision for such children.

Not Applicable

20. Where the proposals will lead to alternative provision for children with special educational needs, as a result of the establishment, alteration or discontinuance of existing provision, the specific educational benefits that will flow from the proposals in terms of—

- (a) improved access to education and associated services including the curriculum, wider school activities, facilities and equipment with reference to the local education authority's Accessibility Strategy;
- (b) improved access to specialist staff, both educational and other professionals, including any external support and outreach services;
- (c) improved access to suitable accommodation; and

(d) improved supply of suitable places.

Not Applicable

Sex of pupils

21. Where the proposals are to make an alteration to provide that a school which was an establishment which admitted pupils of one sex only becomes an establishment which admits pupils of both sexes—

(a) details of the likely effect which the alteration will have on the balance of the provision of single sex-education in the area;

Not Applicable

(b) evidence of local demand for single-sex education; and

Not Applicable

(c) details of any transitional period which the body making the proposals wishes specified in a transitional exemption order (within the meaning of section 27 of the Sex Discrimination Act 1975).

Not Applicable

22. Where the proposals are to make an alteration to a school to provide that a school which was an establishment which admitted pupils of both sexes becomes an establishment which admits pupils of one sex only—

(a) details of the likely effect which the alteration will have on the balance of the provision of single-sex education in the area; and

Not Applicable

(b) evidence of local demand for single-sex education.

Not Applicable

Extended services

23. If the proposed alterations affect the provision of the school's extended services, details of the current extended services the school is offering and details of any proposed change as a result of the alterations.

Not applicable

Need or demand for additional places

24. If the proposals involve adding places—

- (a) a statement and supporting evidence of the need or demand for the particular places in the area;

Over the last four years the demand for Reception places at Royal Greenwich primary schools has risen by 23% and all the available data indicate that this trend will continue into the medium term. The January 2013 School Census reported 3505 pupils on roll in Reception in Royal Borough of Greenwich schools, 185 more than in January 2010. Projections for demand for Reception places over the next four years estimate that in 2017/2018, there will be 3950 pupils requiring reception places in RBG. If no action is taken more local children will be unable to gain a place at this outstanding school, there will be an overall shortage of places on the Peninsula and the surrounding area over the next few years, and more local children will have to travel further to secure a school place.

- (b) where the school has a religious character, a statement and supporting evidence of the demand in the area for education in accordance with the tenets of the religion or religious denomination;

Currently there are three applications for every Reception place at this school. The proposal includes an amendment to the admissions criteria for the Peninsula site so that from September 2015 admission is on the basis of 30 foundation places, and 30 community places (for the Woolwich site, admission arrangements are, and will remain, on the basis of 50 foundation places and 10 community places. The proposal aims to maintain the balance of community and faith based places.

- (c) where the school adheres to a particular philosophy, evidence of the demand for education in accordance with the philosophy in question and any associated change to the admission arrangements for the school.

Not Applicable

25. If the proposals involve removing places—

- (a) a statement and supporting evidence of the reasons for the removal, including an assessment of the impact on parental choice; and

Not Applicable

- (b) a statement on the local capacity to accommodate displaced pupils.

Not Applicable

Expansion of successful and popular schools

25A. (1) Proposals must include a statement of whether the proposer considers that the presumption for the expansion of successful and popular schools should apply, and where the governing body consider the presumption applies, evidence to support this.

(2) Sub-paragraph (1) applies to expansion proposals in respect of primary and secondary schools, (except for grammar schools), i.e. falling within:

(a) (for proposals published by the governing body) paragraph 1 of Part 1 to Schedule 2 or paragraph 12 of Part 2 to Schedule 2;

(b) (for proposals published by the LA) paragraph 1 of Part 1 to Schedule 4 or 18 of Part 4 to Schedule 4

of the School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended).

The Local Authority does not consider that the presumption for the expansion of successful and popular schools should apply.

Annex A

List of consultees

The following were consulted:

- the governing body, staff and teachers at St Mary Magdalene Church of England Primary School;
- parents and pupils at St Mary Magdalene Church of England Primary School;
- Diocesan Authorities -
 - Southwark Diocesan Board of Education,
 - Education Commission Catholic Diocese of Southwark;
- neighbouring Primary Schools at
 - Halstow,
 - Christ Church (Blackwall Lane),
 - St Josephs RC,
 - Meridian,
 - Millennium;
- Neighbouring Tower Hamlets Council;
- Trade Unions: ATL, NAHT, NASUWT, NUT, UNISON, UNITE, GMB, ASCL;
- Nick Raynsford MP.

Summary of issues raised in responses to questionnaires and at consultation meetings

QUESTIONNAIRES

Primary School	Support	Against	Indifferent/ Concerns (which were met)	Total	Summary of Comments and Issues Raised in Questionnaires
St Mary Magdalene Church of England Primary School	29 (incl 21 parent/ carers, 3 parent/ residents, 1 parent/ governor, 3 staff, 1 governor/ resident)	3 (incl 1 Peninsula resident, 2 parent/ carer) (Note: HTs spoke to 1 parent who had concerns and they subsequently said they supported the proposal.)	1 (parent/ resident)	33	<p>Parents/carers, and staff (including a teacher who mentioned career opportunity), very supportive of this outstanding school providing more places, and giving more pupils the chance to benefit from a place. One parent asked about breakfast and after-school clubs. Some responses made reference to the importance of the school's Christian ethos. One response marked "indifferent" questioned how standards would be monitored and maintained, and 2 marked as not supporting raised concerns about the school becoming larger and losing its personal/caring feel and loss of staff to the new site. One of the non-supporters subsequently spoke to the headteachers and said that they now supported the proposal. One supporter (parent) expressed concern regarding the change in admission allowing 30 community places and the risk of the ethos and teachings being diluted.</p> <p>A Peninsula resident (non-religious gay parent whose adopted children will begin school in the next couple of years) expressed concerns regarding attitudes among the church community caused by homophobia (although not opposed to new school provision generally).</p>

Meetings were also held at the school, and on the Peninsula, at the times below:

Primary School	Date	Time
St Mary Magdalene	9 th December 2013	09:00 – 10:00 School Hall
	10 th December 2013	18:00 – 19:00 School Hall
	18 th December 2013 (18:00 – 19:00 Greenwich Yacht Club, Peninsula meeting

Primary School	Attendees at consultation meetings	Summary of Comments and Issues Raised at Consultation meetings
St Mary Magdalene Church of England Primary School	<p>(i)At the school: 3 parents, 1 pupil, 6 Governors (incl. Chair), 2 Head-teachers, representative from SDBE, 2 RBG officers</p> <p>(ii)On the Peninsula 2 Headteachers of St Mary Magdalene, 3 Governors (incl Chair and parent/governor), Premises manager, 1 vicar of Parish, 3</p>	<p>Attendees gave a positive response to the proposals for the Peninsula site. Questions were asked about staffing (ie that staff would not be lost to the Peninsula site), school being less “personal” and dilution of ethos, and further changes to the admissions criteria in the future. RBG, headteachers, and Chair of Governing Body provided clarification that: build-up of the Peninsula site would be gradual and over 7 years to complete the primary phase; high quality teachers would be recruited (along the lines of when the school previously moved from 1FE to 2FE); that the two sites would each have two FE so that they would still feel personal and have a community feel; there would be opportunities for cross-over of staff which would be beneficial to the school and also help to attract good staff; the headteachers would split their time but each site would have a leader, similar to the current arrangement with Christ Church which has worked well; there is an ambition to spread the current ethos of an outstanding school to the Peninsula, and the strong management will ensure this; and to provide a balance of church and community places. It was also confirmed that any future changes to the admissions criteria would be mainly a matter for the Governing Body and Diocese. The responses provided the assurances attendees were looking for and there was unanimous support.</p> <p>No Peninsula residents attended to raise objections.</p>

	RBG officers, I representative of SDBE, I representative of Knight Dragon (Land Development company).	
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St Mary Magdalene Church of England Primary School

Proposal to Expand the Physical Capacity and the Planned Admission Number from 60 to 120 with Effect from September 2014

Consultation Document

I. Introduction

The Royal Borough of Greenwich has a statutory duty to ensure there are sufficient school places for all residents who apply for one. Over the last four years the demand for Reception places at Royal Greenwich primary schools has risen by 23% and all the available data indicate that this trend will continue into the medium term.

As part of the Council's strategy to ensure there are sufficient school places where and when they are required, the Royal Borough of Greenwich, the Governing Body of St Mary Magdalene C of E Primary School and the Southwark Diocesan Board of Education, would like to consult you about a proposal to expand the capacity of the school from 420 to 840 places with effect from September 2014. It is proposed that the additional accommodation will be located on the Greenwich Peninsula. This would mean in addition to the current school site in Woolwich St. Mary Magdalene Primary School would also be able to offer 420 additional places from Reception to Year 6 on the Peninsula site.

This is the first stage of the consultation process and the purpose of this document is to set out for your consideration, the information relevant to the proposal to expand the school. A questionnaire is attached and you are invited to tell us your views on the proposal by completing the questionnaire and returning it to the address provided.

2. Demand for places at St Mary Magdalene Church of England Primary School

St Mary Magdalene Church of England Primary School is a popular and successful school which was rebuilt in 2011 to facilitate the expansion of the school from 1FE, to 2FE offering places for 420 children aged 4-11, including 60 Reception class places. There is also a Nursery. The admission arrangements for the school provide for a 50\10 split between Foundation places filled on the basis of faith criteria and open places for other applicants.

At the May 2013 School Census, there were 178 Key Stage 1 pupils on roll at the school, which meant that there were only 2 vacancies. There were 184 applications for admission in 2012 and 178 applications in 2013 for the 60 Reception places available. This means that a significant number of parents who actively expressed a wish for their children to attend this successful school were unable to secure a place. Moreover children whose parents

move into the area after the start of the school year are unlikely to secure a place even if the school is the nearest to where they live.

St Mary Magdalene C of E Primary School is judged to be an outstanding school by Ofsted and the Governing Body and the Council are confident that the school has the capacity and leadership to continue to provide high quality education with a higher roll. The proposal provides an opportunity for this outstanding school to extend its provision and ethos to the Peninsula as part of a wider strategy to meet the future demand for school places.

3. Proposal to Increase the Capacity and Planned Admission Number of St Mary Magdalene C of E Primary School

In response to the growing pressure for primary school places both on the Peninsula and at St Mary Magdalene C of E Primary School, the Governing Body of the school and the Royal Borough of Greenwich are proposing to enlarge the school and increase its total capacity from 420 places to 840 places, on a permanent basis, starting from September 2014 by providing an annex to the school on the Greenwich Peninsula.

This will mean that the school will have capacity for four forms of entry, i.e. a total of 120 places for each year group, starting with the Reception Year in 2014. The total school roll will then increase year by year until it reaches its full capacity of 840 in 2020.

It is also proposed to amend the admission criteria and arrangements for the school to take account of the availability of the provision on the Peninsula site primarily to serve the community in that area. A copy of the proposed admission arrangements is attached and it is anticipated that the increase in the school's capacity will enable more local children to be admitted on the basis of the distance to school criterion, particularly for those pupils requiring a school place on the Peninsula.

If this proposal to enlarge the school and increase its capacity is agreed, it is not expected to have any detrimental impact on the roll of other schools in the immediate local area.

4. Capital Requirement

Funding has been secured to begin the process of implementing the proposal. If this proposal is agreed, the Council will work with the Headteacher and Governing Body of the school to provide all the necessary accommodation required on a permanent basis.

5. Tell Us Your Views

The Governing Body and the Royal Borough of Greenwich would like to hear your views on the proposals above. The consultation will run from Friday 22nd November to Friday 20th December 2013.

Your comments will be taken into account before a decision is made by the Council later this year on whether to publish the formal Statutory Notice required to expand the school. If the decision is taken to proceed with the publication of the Statutory Notice, there will be a further period of 4 weeks for representations to be made to the Council.

At the end of the period for representation, the Council will make the final decision as to whether or not to expand the school, taking into account all comments and views expressed during the consultations and representation periods.

6. How to Find Out More about the Proposal

There will be 2 consultation meetings about the proposal at the current school in Woolwich as follows:

- **Monday 9th December 9.00 a.m – 10.00 a.m** - mainly for pupils and parents\carers with children at the school
- **Tuesday 10th December 6.00 p.m – 7.00 p.m** - for residents, parents, carer, school governors and all other interested parties.

There will also be a further meeting at 6.00 pm on Wednesday 18th December 2013 at the Greenwich Yacht Club, 1 Peartree Way Greenwich SE10 0BW for residents, parents and carers in the area.

Council officers, as well as the headteacher and representatives from the governing body will be in attendance to answer any questions you may have.

Please complete and return the attached Questionnaire by post or email to:

The Head of School Place Planning and Development
Royal Borough of Greenwich Children's Services
1st Floor, The Woolwich Centre
Wellington Street
Woolwich SE18 6HQ

Email: patrick.elliott@royalgreenwich.gov.uk

A special drop- in box for completed questionnaires is located in the reception area of the school. The final date for receipt of the completed questionnaire or any views or comments is **3.30 pm on Friday 20th December 2013**.

We look forward to hearing from you.



St Mary Magdalene Church of England Primary School

Consultation on Proposal to Expand the School

Please let us have your views and comments on the proposal to permanently expand the capacity of the school from 420 places to 840 by the provision of 420 additional places on the Greenwich Peninsula, starting with two Reception classes from September 2014.

1. Tell us if you are a: (Tick as appropriate)

1.1 At this school

- | | | | |
|--------------|--------------------------|----------------|--------------------------|
| Parent/Carer | <input type="checkbox"/> | Local Resident | <input type="checkbox"/> |
| Pupil | <input type="checkbox"/> | Teacher | <input type="checkbox"/> |
| Governor | <input type="checkbox"/> | School Staff | <input type="checkbox"/> |

Other (please specify)

1.2 At other Local Schools

- | | | | |
|--------------|--------------------------|----------------|--------------------------|
| Parent/Carer | <input type="checkbox"/> | Local Resident | <input type="checkbox"/> |
| Pupil | <input type="checkbox"/> | Teacher | <input type="checkbox"/> |
| Governor | <input type="checkbox"/> | School Staff | <input type="checkbox"/> |

Other (please specify)

2. Do you support the proposal to expand the school?

- Yes No Indifferent

If you do not support the proposal, please state the reason(s)

3. How do you think the expanded school will impact upon:

3.1 Other primary schools in the area

3.2 Choice of local schools available for local children:

More Choice

Less Choice

No Difference

4. Which of the following factors most influenced your choice of this school for your child? (Tick more than one if necessary)

Academic results

School Ethos

Discipline

Inclusion (Opportunities for All)

Nearness to Home

School Building and Facilities

5. Any other Comments

**ST MARY MAGDALENE C OF E PRIMARY SCHOOL
(PENINSULA SITE)
PROPOSED ADMISSION POLICY 2015-16**

St Mary Magdalene C of E School has a distinctive Christian ethos which is at the heart of the school. It provides an inclusive, caring and supportive environment where children learn and flourish in a setting shaped by Christian values. We welcome applications from all members of the community and we ask all parents to respect the Christian ethos of our school and its importance to our community.

The governing body is responsible for the admission of pupils to St Mary Magdalene C of E School and admits a total of 60 pupils for our two reception classes at the Peninsula site every year. The admission number has been agreed between the governing body and the Royal Borough of Greenwich, the maintaining local authority, and applies to children starting school from September 2015.

In formulating this admission policy, we recognise our responsibility to both children who are active members in a Christian Church and those who live in the local area.

ADMISSION ARRANGEMENTS

Foundation places

The governing body has designated 30 places to be offered to children who, with their parent(s)/carer(s) are faithful and regular worshippers in a Christian Church which is a full member of 'Churches Together in Britain and Ireland' or the 'Evangelical Alliance'.

First priority will go to children with a statement of special educational needs where St Mary Magdalene C of E School's Peninsula site is named on the statement. Remaining places will be offered according to the following order of priority.

1. Looked after children or previously looked after children who have been adopted or become subject to a residence or special guardianship order, immediately following having been looked after, where a Christian commitment has been identified.
2. Children with a sibling living at the same address already attending the school's Peninsula site at the time of the child's admission.
3. Children, who with their parent(s)/ carer(s), are regular and faithful worshippers at an Anglican Church in Charlton Deanery and reside in Charlton Deanery.

4. Children, who with their parent(s)/ carer(s), are regular and faithful worshippers at a Church which is affiliated to 'Churches Together in Britain and Ireland' or the 'Evangelical Alliance' and reside in Charlton Deanery.
5. Children living nearest to the school's Peninsula site, who with their parent(s)/carer(s) are regular and faith worshippers at a Christian Church.

NB: Regular and faithful worshipper are those members who have attended church on at least two occasions within each month for a period of 12 months at a time of the closing date for applications. A clerical reference will be required for all applications for foundation places. The reference must state regular attendance at church and the church's proof of affiliation to either 'Churches Together in Britain and Ireland' or the 'Evangelical Alliance'.

Sibling means a full/half/step brother or sister, or a child living as part of the family unit.

If there are fewer than 30 qualified applicants for foundation places, any unfilled places will become additional community places. Unsuccessful qualified applicants for foundation places will be considered for any community places remaining unfilled at the end of the allocation procedure.

Community places

The governing body has designated 30 places each year as community places, to be offered to applicants who do not qualify for a foundation place, but whose parent or carer has chosen St Mary Magdalene C of E School's Peninsula site for the type of education it provides. Parent(s)/ carer(s) applying for a community place do so knowing that we aim to provide an education based on Christian values.

First priority will go to children with a statement of special educational needs where St Mary Magdalene C of E School's Peninsula site is named on the statement. If there are more applicants than places available, the remaining places will be offered according to the following order of priority.

1. Looked after children or previously looked after children who have been adopted or become subject to a residence or special guardianship order, immediately following having been looked after.
2. Children with a sibling living at the same address already attending the school's Peninsula site at the time of the child's admission.

Sibling means a full/half/step brother or sister, or a child living as part of the family unit.

3. Other children based on home to school distance.

Distance from home to St Mary Magdalene C of E School's Peninsula site is measured as a straight line from the centre of the home address to the main entrance of the school.

If more than one applicant lives in a multi-occupancy building (e.g. flats) priority will be given to the applicant whose door number is the lowest numerically and/or alphabetically. In the event that two or more applicants have equal right to a place under any of the above criteria, priority will be given to those who live nearest to the school. Should two applicants live an equal distance from the Peninsula site, the offer of a place will be decided by random allocation.

The home address is considered to be where the child resides as their only or principal residence. Proof of liability for Council Tax will be required. If the child resides equally between both parents, the principal home address will be considered as being the address of the parent who is in receipt of benefits for the child. For children who reside with a relative or carer other than a parent, a residence order or other court order will be required.

ADMISSION PROCEDURES

St Mary Magdalene C of E School is part of the locally agreed co-ordinated admissions scheme and the timescales for applications to be received and processed are those agreed with the Royal Borough of Greenwich, the maintaining local authority. Parents/carers must apply using the Common Application Form (CAF) through their home local authority.

St Mary Magdalene C of E School operates on two sites and these admission arrangements apply to the Peninsula site. Applicants who wish to be considered for a place must put St Mary Magdalene C of E School as one of their preferences on the Common Application Form and must also complete a supplementary information form to indicate the site they wish their child to attend. If no site is specified, or if both sites are specified, the application will be considered for the nearest site to the child's home address. Parents/carers who wish to apply for a foundation places must also complete the school's supplementary information form and return it to this school at the same time. The supplementary information form can be obtained from Royal Greenwich's website at royal/Greenwich.gov.uk/admissions and from the school.

Parents/carers of children who are not offered a place have the right to appeal to an Independent Appeal Committee under the 1998 School Standards and Framework Act. Appeal forms are available on request from the school and should be returned to the school when completed, addressed to the Clerk to Appeals Panel, c/o St Mary Magdalene C of E School.

Unsuccessful applicants will be offered the opportunity for their child's name to be placed on the school's waiting list. Children's names will be ranked in admission criteria order. The waiting list will be maintained until the end of the academic year applied for.

Procedure for late applicants will be accordance with Royal Greenwich's published arrangements as stated in the 'Primary Schools in Royal Greenwich' booklet.

The governing body is responsible for in-year admissions. Parents/carers wishing to apply in-year must do so directly to St Mary Magdalene C of E School.

Deferred entry

St Mary Magdalene C of E School admits children in the September of the school year following their fourth birthday. Parents/carers may request to defer entry to the reception class until the beginning of the term in which their child is five years old, but cannot defer entry beyond the end of the school year. Parents/carers may also request that their child attends part-time until their child reaches the age of five.