

PROPOSALS FOR PRESCRIBED ALTERATIONS OTHER THAN FOUNDATION PROPOSALS: Information to be included in a complete proposal

Extract of Part 1 of Schedule 3 and Part 1 of Schedule 5 to The School Organisation (Prescribed Alterations to Maintained Schools)(England) Regulations 2007 (as amended):

In respect of a Governing Body Proposal: School and governing body's details

1. The name, address and category of the school for which the governing body are publishing the proposals.

Eltham Church of England Primary School, Roper Street, Eltham, London, SE9 1TR, a Voluntary Aided School.

In respect of an LEA Proposal: School and local education authority details

1. The name, address and category of the school .

Implementation and any proposed stages for implementation

2. The date on which the proposals are planned to be implemented, and if they are to be implemented in stages, a description of what is planned for each stage, and the number of stages intended and the dates of each stage.

It is proposed to expand Eltham Church of England Primary School by enlargement of the physical accommodation available to the school and also by increasing the planned admission number for each year group from 45 places currently, to 60 places with effect from the 2016/2017 intake. The admission number will be 60 for Reception Year in 2016/2017, 60 for year 1 and Reception in 2017/2018 and so on until 2022/2023 when the admission number for all year age groups will be 60.

Objections and comments

3. A statement explaining the procedure for making representations, including —
(a) the date prescribed in accordance with paragraph 29 of Schedule 3 (GB proposals)/Schedule 5 (LA proposals) of The School Organisation (Prescribed

- Alterations to Maintained Schools) (England) Regulations 2007 (as amended), by which objections or comments should be sent to the local education authority; and
- (b) the address of the authority to which objections or comments should be sent.

The date of the publication of these proposals is the 7th January 2014. Within 4 weeks from the date of the publication of this proposal, i.e the 4th February 2014 any person may object to or make comments on the proposal by sending them to by e-mail or letter to the following address:

School Place Planning and Development
Royal Borough of Greenwich Children's Services
1st Floor, The Woolwich Centre
35 Wellington Street
Woolwich SE18 6HQ
Email:phillip.watson@royalgreenwich.gov.uk

Alteration description

4. A description of the proposed alteration and in the case of special school proposals, a description of the current special needs provision.

It is proposed to expand the school by the enlargement of the physical accommodation available to the school and to increase the planned admission number for each year group from 45 places currently to 60 places.

The school is due to be rebuilt and the proposal is to increase the capacity of the school at the same time by in order to accommodate expected future demand for school places in the area. Details of any building works or remodelling of existing buildings required to accommodate the additional children will be agreed with the school and subject to the normal planning permission process.

School capacity

5.—(1) Where the alteration is an alteration falling within any of paragraphs 1 to 4, 8, 9 and 12-14 of Schedule 2 (GB proposals)/paragraphs 1-4, 7, 8, 18, 19 and 21 of Schedule 4 (LA proposals) to The School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended), the proposals must also include —

- (a) details of the current capacity of the school and, where the proposals will alter the capacity of the school, the proposed capacity of the school after the alteration;

The current capacity of the school is 311 and the proposed capacity will be 420.

- (b) details of the current number of pupils admitted to the school in each relevant age group, and where this number is to change, the proposed number of pupils to be admitted in each relevant age group in the first school year in which the proposals will have been implemented;

Currently 45 pupils may be admitted in each relevant age group.

It is proposed to expand the school by the enlargement of the physical accommodation available to the school and to increase the planned admission number for each year group from 45 places currently, to 60 places with effect from the 2016/17 school year intake.

In the first year (2016/17), the admission number will be:
60 for Reception Year in 2016/17, and 45 for all other year groups.

- (c) where it is intended that proposals should be implemented in stages, the number of pupils to be admitted to the school in the first school year in which each stage will have been implemented;

Admission for each year group will change from the current 45, to 60, as follows:

Reception Year in 2016/17

Year 1 in 2017/18, Year 2 in 2018/19, Year 3 in 2019-20, Year 4 in 2020-21, Year 5 in 2021-22, Year 6 in 2022-23,

So that in 2022/23 the admission number for all year age groups will be 60.

- (d) where the number of pupils in any relevant age group is lower than the indicated admission number for that relevant age group a statement to this effect and details of the indicated admission number in question.

The expansion is planned to meet the expected increased demand for pupil places in the area. The proposal is that the number on roll will build up to a full 2FE over the period 2016/17 to 2022/23.

(2) Where the alteration is an alteration falling within any of paragraphs 1, 2, 9, 12 and 13 of Schedule 2 (GB proposals) /paragraphs 1, 2, 8, 18 and 19 of Schedule 4 (LA proposals) to The School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended), a statement of the number of pupils at the school at the time of the publication of the proposals.

The current number of pupils aged 4-11 registered at the school is 313.

Implementation

6. Where the proposals relate to a foundation or voluntary controlled school a statement as to whether the proposals are to be implemented by the local education authority or by the governing body, and, if the proposals are to be implemented by both, a statement as to the extent to which they are to be implemented by each body.

Not Applicable

Additional Site

7.—(1) A statement as to whether any new or additional site will be required if proposals are implemented and if so the location of the site if the school is to occupy a split site.

Not Applicable

(2) Where proposals relate to a foundation or voluntary school a statement as to who will provide any additional site required, together with details of the tenure (freehold or leasehold) on which the site of the school will be held, and if the site is to be held on a lease, details of the proposed lease.

Not Applicable

Changes in boarding arrangements

8.—(1) Where the proposals are for the introduction or removal of boarding provision, or the alteration of existing boarding provision such as is mentioned in paragraph 8 or 21 of Schedule 2 (GB proposals)/7 or 14 of Schedule 4 to The School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended) —

- (a) the number of pupils for whom it is intended that boarding provision will be made if the proposals are approved;

Not Applicable

- (b) the arrangements for safeguarding the welfare of children at the school;

Not Applicable

- (c) the current number of pupils for whom boarding provision can be made and a description of the boarding provision; and

Not Applicable

- (d) except where the proposals are to introduce boarding provision, a description of the existing boarding provision.

N/A

(2) Where the proposals are for the removal of boarding provisions or an alteration to reduce boarding provision such as is mentioned in paragraph 8 or 21 of Schedule 2 (GB proposals)/7 or 14 of Schedule 4 (LA proposals) to The School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended) —

- (a) the number of pupils for whom boarding provision will be removed if the proposals are approved; and

Not Applicable

- (b) a statement as to the use to which the former boarding accommodation will be put if the proposals are approved.

Not Applicable

Transfer to new site

9. Where the proposals are to transfer a school to a new site the following information—

- (a) the location of the proposed site (including details of whether the school is to occupy a single or split site), and including where appropriate the postal address;

Not Applicable

- (b) the distance between the proposed and current site;

Not Applicable

(c) the reason for the choice of proposed site;

Not Applicable

(d) the accessibility of the proposed site or sites;

Not Applicable

(e) the proposed arrangements for transport of pupils to the school on its new site; and

Not Applicable

(f) a statement about other sustainable transport alternatives where pupils are not using transport provided, and how car use in the school area will be discouraged.

Not Applicable

Objectives

10. The objectives of the proposals.

The school is due to be rebuilt under the Government's Priority School Building Programme. The objective of this proposal is to increase the capacity of the school whilst it is being rebuilt in order to accommodate expected future demand for school places in the area.

Consultation

11. Evidence of the consultation before the proposals were published including—

- (a) a list of persons who were consulted;
- (b) minutes of all public consultation meetings;
- (c) the views of the persons consulted;

- (d) a statement to the effect that all applicable statutory requirements in relation to the proposals to consult were complied with; and
- (e) copies of all consultation documents and a statement on how these documents were made available.

List of consultees attached (Annex A).

Notes of completed questionnaires received from consultees (Annex A).

Notes of public consultation meetings attached (Annex A).

Copies of consultation documents attached. Displayed on Royal Borough of Greenwich website, and sent to parents/carers and staff at the school via the school, also to relevant Trade Unions, and to other schools in the local area. Copies also available at all public meetings.

Project costs

12. A statement of the estimated total capital cost of the proposals and the breakdown of the costs that are to be met by the governing body, the local education authority, and any other party.

If the proposal to expand the school is agreed, the school will be rebuilt and funded directly under the Central Government's Priority School Building Programme.

13. A copy of confirmation from the Secretary of State, local education authority and the Learning and Skills Council for England (as the case may be) that funds will be made available (including costs to cover any necessary site purchase).

To be funded directly under the Central Government's Priority School Building Programme.

Age range

14. Where the proposals relate to a change in age range, the current age range for the school.

Not Applicable

Early years provision

15. Where the proposals are to alter the lower age limit of a mainstream school so that it provides for pupils aged between 2 and 5—

- (a) details of the early years provision, including the number of full-time and part-time pupils, the number and length of sessions in each week, and the services for disabled children that will be offered;

Not Applicable

- (b) how the school will integrate the early years provision with childcare services and how the proposals are consistent with the integration of early years provision for childcare;

Not Applicable

- (c) evidence of parental demand for additional provision of early years provision;

Not Applicable

- (d) assessment of capacity, quality and sustainability of provision in schools and in establishments other than schools who deliver the Early Years Foundation Stage within 3 miles of the school; and

Not Applicable

- (e) reasons why such schools and establishments who have spare capacity cannot make provision for any forecast increase in the number of such provision.

Not Applicable

Changes to sixth form provision

16. (a) Where the proposals are to alter the upper age limit of the school so that the school provides sixth form education or additional sixth form education, a statement of how the proposals will—

- (i) improve the educational or training achievements;
- (ii) increase participation in education or training; and
- (iii) expand the range of educational or training opportunities

for 16-19 year olds in the area;

Not Applicable

(b) A statement as to how the new places will fit within the 16-19 organisation in an area;

Not Applicable

(c) Evidence —

(i) of the local collaboration in drawing up the proposals; and

(ii) that the proposals are likely to lead to higher standards and better progression at the school;

Not Applicable

(d) The proposed number of sixth form places to be provided.

Not Applicable

17. Where the proposals are to alter the upper age limit of the school so that the school ceases to provide sixth form education, a statement of the effect on the supply of 16-19 places in the area.

Not Applicable

Special educational needs

18. Where the proposals are to establish or change provision for special educational needs—

(a) a description of the proposed types of learning difficulties in respect of which education will be provided and, where provision for special educational needs already exists, the current type of provision;

Not Applicable

(b) any additional specialist features will be provided;

Not Applicable

(c) the proposed numbers of pupils for which the provision is to be made;

Not Applicable

(d) details of how the provision will be funded;

Not Applicable

(e) a statement as to whether the education will be provided for children with special educational needs who are not registered pupils at the school to which the proposals relate;

Not Applicable

(f) a statement as to whether the expenses of the provision will be met from the school's delegated budget;

Not Applicable

(g) the location of the provision if it is not to be established on the existing site of the school;

Not Applicable

(h) where the provision will replace existing educational provision for children with special educational needs, a statement as to how the local education authority believes that the new provision is likely to lead to improvement in the standard, quality and range of the educational provision for such children; and

Not Applicable

(i) the number of places reserved for children with special educational needs, and where this number is to change, the proposed number of such places.

Not Applicable

19. Where the proposals are to discontinue provision for special educational needs—

(a) details of alternative provision for pupils for whom the provision is currently made;

Not Applicable

- (b) details of the number of pupils for whom provision is made that is recognised by the local education authority as reserved for children with special educational needs during each of the 4 school years preceding the current school year;

Not applicable

- (c) details of provision made outside the area of the local education authority for pupils whose needs will not be able to be met in the area of the authority as a result of the discontinuance of the provision; and

Not Applicable

- (d) a statement as to how the proposer believes that the proposals are likely to lead to improvement in the standard, quality and range of the educational provision for such children.

Not Applicable

20. Where the proposals will lead to alternative provision for children with special educational needs, as a result of the establishment, alteration or discontinuance of existing provision, the specific educational benefits that will flow from the proposals in terms of—

- (a) improved access to education and associated services including the curriculum, wider school activities, facilities and equipment with reference to the local education authority's Accessibility Strategy;
- (b) improved access to specialist staff, both educational and other professionals, including any external support and outreach services;
- (c) improved access to suitable accommodation; and
- (d) improved supply of suitable places.

Not Applicable

Sex of pupils

21. Where the proposals are to make an alteration to provide that a school which was an establishment which admitted pupils of one sex only becomes an establishment which admits pupils of both sexes—

- (a) details of the likely effect which the alteration will have on the balance of the provision of single sex-education in the area;

Not Applicable

- (b) evidence of local demand for single-sex education; and

Not Applicable

- (c) details of any transitional period which the body making the proposals wishes specified in a transitional exemption order (within the meaning of section 27 of the Sex Discrimination Act 1975).

Not Applicable

22. Where the proposals are to make an alteration to a school to provide that a school which was an establishment which admitted pupils of both sexes becomes an establishment which admits pupils of one sex only—

- (a) details of the likely effect which the alteration will have on the balance of the provision of single-sex education in the area; and

Not applicable

- (b) evidence of local demand for single-sex education.

Not Applicable

Extended services

23. If the proposed alterations affect the provision of the school’s extended services, details of the current extended services the school is offering and details of any proposed change as a result of the alterations.

Not Applicable

Need or demand for additional places

- 24.** If the proposals involve adding places—
 - (a) a statement and supporting evidence of the need or demand for the particular places in the area;

Over the last four years the demand for Reception places at Royal Greenwich primary schools has risen by 23% and all the available data indicate that this trend will continue into the medium term. The current admissions capacity for Reception places in RBG schools in planning area 5 (South: Eltham and Shooters Hill) is 463 places, whereas on current trends the demand for places is expected to reach 479 by September 2017 (source: GLA January 2013 based projections plus 5% planning allowance). If no action is taken more local children will be unable to gain a place at this successful and popular school, there will be an overall shortage of places in the area from September 2016, and more local children will have to travel further to secure a school place.

- (b) where the school has a religious character, a statement and supporting evidence of the demand in the area for education in accordance with the tenets of the religion or religious denomination;

Currently there are four applications for every Reception place at this school, and three-quarters of those admitted did so under the faith criteria. ONS Census data shows that around 53% of the Greenwich population describe themselves as Christians, and as the population increases these proposals will help maintain the balance of faith and community places available.

- (c) where the school adheres to a particular philosophy, evidence of the demand for education in accordance with the philosophy in question and any associated change to the admission arrangements for the school.

Not Applicable

25. If the proposals involve removing places—

- (a) a statement and supporting evidence of the reasons for the removal, including an assessment of the impact on parental choice; and

Not Applicable

- (b) a statement on the local capacity to accommodate displaced pupils.

Not Applicable

Expansion of successful and popular schools

25A. (1) Proposals must include a statement of whether the proposer considers that the presumption for the expansion of successful and popular schools should apply, and where the governing body consider the presumption applies, evidence to support this.

(2) Sub-paragraph (1) applies to expansion proposals in respect of primary and secondary schools, (except for grammar schools), i.e. falling within:

(a) (for proposals published by the governing body) paragraph 1 of Part 1 to Schedule 2 or paragraph 12 of Part 2 to Schedule 2;

(b) (for proposals published by the LA) paragraph 1 of Part 1 to Schedule 4 or 18 of Part 4 to Schedule 4

of the School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended).

The Local Authority does not consider that the presumption for the expansion of successful and popular schools should apply.

Annex A

List of consultees

The following were consulted:

- the governing body, staff and teachers at Eltham Church of England Primary School;
- parents and pupils at Eltham Church of England Primary School;
- Diocesan Authorities -
 - Southwark Diocesan Board of Education,
 - Education Commission Catholic Diocese of Southwark;
- neighbouring Primary Schools at
 - Haimo,
 - Christ Church SH,
 - St. Mary's RC,
 - Gordon,
 - Deansfield;
- Trade Unions: ATL, NAHT, NASUWT, NUT, UNISON, UNITE, GMB, ASCL.

Summary of issues raised in responses to questionnaires and at consultation meetings

QUESTIONNAIRES

Primary School	Support	Against	Indifferent/ Concerns (which were met)	Total	Summary of Comments and Issues Raised in Questionnaires
Eltham CE	4 (1 parent/ Resident, 3 (resident)	2 (1 parent/ carer, 1 resident)	1 (parent/ carer)	7	Concerns raised about increase in size of school on the same site, that currently reception classes are smaller (with 1.5FE), and effect on character/standards. Also, 1 resident mentioned effect on other schools

Meetings were also held at the school at the times below:

Primary School	Date	Time
Eltham CE	18 th November 2013	08:55 – 10:00 19:00 – 20:00

Primary School	Attendees at consultation meetings	Summary of Comments and Issues Raised at Consultation meetings
Eltham CE	3 parents/carers, 1 resident, Chair of Governors, representative from SDBE, Headteacher, 2 RBG officers	The proposals received an overall positive response from all attendees. A resident, who lived in Roper Street, which faced the front of the school, asked about parking. She was happy with the response, that the current intention was for pupil access to the rebuilt school to be via a side entrance.

Eltham Church of England Primary School

Proposal to Expand the Physical Capacity and the Planned Admission Number from 45 to 60 with Effect from September 2016

Consultation Document

I. Introduction

The Royal Borough of Greenwich has a statutory duty to ensure there are sufficient school places for all residents who apply for one. Over the last four years the demand for Reception places at Royal Greenwich primary schools has risen by 23% and all the available data indicate that this trend will continue into the medium term.

As part of the Council's strategy to ensure there are sufficient school places where and when they are required, the Royal Borough of Greenwich, the Governing Body of Eltham Church of England Primary School, and the Southwark Diocesan Board of Education, would like to consult you about a proposal to expand the capacity of the school from 315 to 420 places from September 2016.

This is the first stage of the consultation process and the purpose of this document is to set out, for your consideration, the information relevant to the proposal to expand the school. A questionnaire is attached and you are invited to tell us your views on the proposal by completing the questionnaire and returning it to the address provided.

2. Demand for places at Eltham Church of England Primary School

Eltham C of E Primary School is a popular and successful school which offers places for 315 children aged 4-11 including 45 Reception class places (i.e. one and a half forms of entry) serving mainly Eltham North Ward. The demand for school places in this area has been rising over the last four years due to population growth. The number of births in this ward has risen from 533 in 2008 to 576 in 2011, an increase of 8 per cent.

At the May 2013 School Census, there were 310 pupils on the roll at the school which meant that there was only five vacant places across the whole school. For admission in September 2013, there were 181 applications for the 45 Reception year places available, ten more than applications for admission in September 2012. This means that more local children are unable to gain a place at this successful school. Moreover children whose parents move into the area after the start of the school year are unlikely to secure a place even if the school is the nearest to where they live.

Eltham C of E is judged to be an outstanding school by Ofsted. The Governing Body and the Council are confident that the school has the capacity and leadership to continue to provide high quality education with a higher roll. The school site is also suitable to facilitate the expansion.

The existing school building is in poor condition and the agreement of central government has been secured for the school to be rebuilt under the Priority School Building Programme. The rebuilding of the school is scheduled to start in 2014/15 and the plans present an opportunity for the school to be expanded to two forms of entry to cater for the predicted level of future demand.

3. Proposal to Increase the Capacity and Planned Admission Number of Eltham C of E Primary School

In response to the growing pressure for primary school places in this area and particularly for places at Eltham Church of England Primary School, the Governing Body of the school and the Royal Borough of Greenwich are proposing to enlarge the school and increase its total capacity from 315 places to 420 places, on a permanent basis, starting from September 2016. This will mean that the school will have capacity to admit two forms of entry, i.e. a total of 60 places for each year group, starting with the Reception Year in 2016. The total school roll will then increase year by year until it reaches its full capacity of 420 in 2022.

The admission criteria and arrangements will remain the same, but it is anticipated that the increase in the school's capacity will enable more local children to be admitted on the basis of the distance to school criterion. If this proposal to enlarge the school and increase its capacity is agreed, it is not expected to have any detrimental impact on the roll of other schools in the immediate local area.

4. Capital Requirement

If the proposal is agreed, the additional accommodation required to support the expansion of the school to 420 places will be provided as part of the scheme to improve the condition of the existing school building which is being funded under the government's Priority School Building Programme.

5. Tell us your views

The Governing Body and the Royal Borough of Greenwich would like to hear your views on the proposal above. This consultation period will run from Monday 11th November to Friday 6th December 2013.

Your comments will be taken into account before a decision is made by the Council later this year on whether to publish the formal Statutory Notice required to expand the school. If the decision is taken to proceed with the publication of the Statutory Notice, there will be a further period of 4 weeks for representations to be made to the Council.

At the end of the period for representation, the Council will make the final decision as to whether or not to expand the school, taking into account all comments and views expressed during the consultations and representation periods.

6. How to Find Out More about the Proposal

There will be 2 consultation meetings about the proposal at the school on Monday 18th November as follows:

- **8.55 am – 10.00 am** - mainly for pupils and parents with children at the school
- **7.00 pm – 8.00 pm** - for residents, parents, school governors and all other interested parties.

Council officers, as well as the headteacher and representatives from the governing body will be in attendance to answer any questions you may have.

Please complete and return the attached Questionnaire by post or email to:

The Head of School Place Planning and Development
Royal Borough of Greenwich Children's Services
1st Floor, The Woolwich Centre
Wellington Street
Woolwich SE18 6HQ

Email: patrick.elliott@royalgreenwich.gov.uk

A special drop- in box for completed questionnaires is located in the reception area of the school. The final date for receipt of the completed questionnaire or any views or comments is **3.30 pm on Friday 6th December 2013.**

We look forward to hearing from you.

**Eltham Church of England Primary School
Consultation on Proposal to Expand the School**

Please let us have your views and comments on the proposal to permanently expand the capacity of the school from 311 places to 420, starting from September 2016.

1. Tell us if you are a: (Tick as appropriate)

1.1 At this school

Parent/Carer Local Resident

Pupil Teacher

Governor School Staff

Other (please specify)

1.2 At other Local Schools

Parent/Carer Local Resident

Pupil Teacher

Governor School Staff

Other (please specify)

2. Do you support the proposal to expand the school?

Yes No Indifferent

If you do not support the proposal, please state the reason(s)

3. How do you think the expanded school will impact upon:

3.1 Other primary schools in the area

3.2 Choice of local schools available for local children:

More Choice

Less Choice

No Difference

4. Which of the following factors most influenced your choice of this school for your child? (Tick more than one if necessary)

Academic results

School Ethos

Discipline

Inclusion (Opportunities for All)

Nearness to Home

School Building and Facilities

5. Any other Comments