

# PROPOSALS FOR PRESCRIBED ALTERATIONS OTHER THAN FOUNDATION PROPOSALS: Information to be included in a complete proposal

## **Extract of Part 1 of Schedule 3 and Part 1 of Schedule 5 to The School Organisation (Prescribed Alterations to Maintained Schools)(England) Regulations 2007 (as amended):**

### **In respect of a Governing Body Proposal: School and governing body's details**

1. The name, address and category of the school for which the governing body are publishing the proposals.

### **In respect of an LEA Proposal: School and local education authority details**

1. The name, address and category of the school .

Wingfield Primary School, Moorehead Way, Kidbrooke, London, SE3 9XU, a Maintained Community School.

### **Implementation and any proposed stages for implementation**

2. The date on which the proposals are planned to be implemented, and if they are to be implemented in stages, a description of what is planned for each stage, and the number of stages intended and the dates of each stage.

It is proposed to expand the school by the enlargement of the physical accommodation available to the school and increase the planned admission number for each year group from 60 places currently, to 90 places with effect from the 2016/17 school year intake. The admission number will be 90 for Reception Year in 2016/17, 90 for Reception and Year 1 in 2017/18, and so on until 2022/23 when the admission number for all year age groups will be 90.

### **Objections and comments**

3. A statement explaining the procedure for making representations, including —
- (a) the date prescribed in accordance with paragraph 29 of Schedule 3 (GB proposals)/Schedule 5 (LA proposals) of The School Organisation (Prescribed

- Alterations to Maintained Schools) (England) Regulations 2007 (as amended), by which objections or comments should be sent to the local education authority; and
- (b) the address of the authority to which objections or comments should be sent.

The date of publication of these proposals is the 7<sup>th</sup> January. Within four weeks from the date of publication of these proposals i.e 4<sup>th</sup> February 2014, any person may object to or make comments on the proposal by letter or email to:

School Place Planning and Development,  
Royal Borough of Greenwich Children's Services,  
1<sup>st</sup> Floor, The Woolwich Centre,  
35 Wellington Street  
Woolwich, SE18 6HQ.  
Email: [philip.watson@royalgreenwich.gov.uk](mailto:philip.watson@royalgreenwich.gov.uk) .

#### **Alteration description**

4. A description of the proposed alteration and in the case of special school proposals, a description of the current special needs provision.

It is proposed to expand the school by the enlargement of the physical accommodation available to the school and increase the planned admission number for each year group from 60 places currently, to 90 places

The school is due to be rebuilt on a site adjacent to the current school building, and the proposal is to increase the capacity of the school at the same time to accommodate expected future demand for school places in the area.

#### **School capacity**

5.—(1) Where the alteration is an alteration falling within any of paragraphs 1 to 4, 8, 9 and 12-14 of Schedule 2 (GB proposals)/paragraphs 1-4, 7, 8, 18, 19 and 21 of Schedule 4 (LA proposals) to The School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended), the proposals must also include —

- (a) details of the current capacity of the school and, where the proposals will alter the capacity of the school, the proposed capacity of the school after the alteration;

The current capacity of the school is 420 and the proposed capacity will be 630.

- (b) details of the current number of pupils admitted to the school in each relevant age group, and where this number is to change, the proposed number of pupils to be admitted in each relevant age group in the first school year in which the proposals will have been implemented;

Currently 60 pupils may be admitted in each relevant age group.

It is proposed to expand the school by the enlargement of the physical accommodation available to the school and increase the planned admission number for each year group from 60 places currently, to 90 places with effect from the 2016/17 school year intake.

In the first year (2016/17), the admission number will be:

90 for Reception Year in 2016/17, and 60 for all other year groups.

- (c) where it is intended that proposals should be implemented in stages, the number of pupils to be admitted to the school in the first school year in which each stage will have been implemented;

Admission for each year group will change from the current 60, to,90, as follows:

Reception Year in 2016/17, Year 1 in 2017/18, Year 2 in 2018/19, Year 3 in 2019/20, Year 4 in 2020/21, Year 5 in 2021/22, Year 6 in 2022/23, so that in 2022/23 the admission number for all year age groups will be 90.

- (d) where the number of pupils in any relevant age group is lower than the indicated admission number for that relevant age group a statement to this effect and details of the indicated admission number in question.

The expansion is planned to meet the expected increased demand for pupil places in the area from the new Kidbrooke Village. The proposal is that the number on roll will build up to a full 3 form entry over the period 2016/17 to 2022/23.

(2) Where the alteration is an alteration falling within any of paragraphs 1, 2, 9, 12 and 13 of Schedule 2 (GB proposals) /paragraphs 1, 2, 8, 18 and 19 of Schedule 4 (LA proposals) to The School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended), a statement of the number of pupils at the school at the time of the publication of the proposals.

The current number of pupils aged 4-11 registered at the school is 195.

## Implementation

6. Where the proposals relate to a foundation or voluntary controlled school a statement as to whether the proposals are to be implemented by the local education authority or by the governing body, and, if the proposals are to be implemented by both, a statement as to the extent to which they are to be implemented by each body.

Not applicable

## Additional Site

7.—(1) A statement as to whether any new or additional site will be required if proposals are implemented and if so the location of the site if the school is to occupy a split site.

The school is due to be rebuilt on a site adjacent to the current school building.

(2) Where proposals relate to a foundation or voluntary school a statement as to who will provide any additional site required, together with details of the tenure (freehold or leasehold) on which the site of the school will be held, and if the site is to be held on a lease, details of the proposed lease.

Not Applicable

## Changes in boarding arrangements

8.—(1) Where the proposals are for the introduction or removal of boarding provision, or the alteration of existing boarding provision such as is mentioned in paragraph 8 or 21 of Schedule 2 (GB proposals)/7 or 14 of Schedule 4 to The School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended) —

- (a) the number of pupils for whom it is intended that boarding provision will be made if the proposals are approved;

Not Applicable

- (b) the arrangements for safeguarding the welfare of children at the school;

Not Applicable

- (c) the current number of pupils for whom boarding provision can be made and a description of the boarding provision; and

Not Applicable

- (d) except where the proposals are to introduce boarding provision, a description of the existing boarding provision.

Not Applicable

(2) Where the proposals are for the removal of boarding provisions or an alteration to reduce boarding provision such as is mentioned in paragraph 8 or 21 of Schedule 2 (GB proposals)/7 or 14 of Schedule 4 (LA proposals) to The School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended) —

- (a) the number of pupils for whom boarding provision will be removed if the proposals are approved; and

Not Applicable

- (b) a statement as to the use to which the former boarding accommodation will be put if the proposals are approved.

Not Applicable

### **Transfer to new site**

9. Where the proposals are to transfer a school to a new site the following information—

- (a) the location of the proposed site (including details of whether the school is to occupy a single or split site), and including where appropriate the postal address;

The school is due to be rebuilt on a site adjacent to the current school building, at Moorehead Way, in Kidbrooke, SE3.

- (b) the distance between the proposed and current site;

The distance between the current and proposed site is 50 metres

- (c) the reason for the choice of proposed site;

Part of the development of the Kidbrooke Village, and located next to the current site.

- (d) the accessibility of the proposed site or sites;

There is no change to the accessibility of the school as the proposed site is adjacent to the current site.

- (e) the proposed arrangements for transport of pupils to the school on its new site; and

There is no change to the proposed arrangements for transport of pupils to the school on the new site as the proposed site is adjacent to the current site.

- (f) a statement about other sustainable transport alternatives where pupils are not using transport provided, and how car use in the school area will be discouraged.

Not Applicable

## Objectives

10. The objectives of the proposals.

The school is due to be rebuilt on a site adjacent to the current school building under the Government's Priority School Building Programme. The objective of this proposal is to increase the capacity of the school at the same time as accommodating expected future demand for school places in the area.

## Consultation

11. Evidence of the consultation before the proposals were published including—
- (a) a list of persons who were consulted;
  - (b) minutes of all public consultation meetings;
  - (c) the views of the persons consulted;
  - (d) a statement to the effect that all applicable statutory requirements in relation to the proposals to consult were complied with; and
  - (e) copies of all consultation documents and a statement on how these documents were made available.

List of consultees attached (Annex A).

Notes of completed questionnaires received from consultees (Annex A).

Notes of public consultation meetings attached (Annex A).

Copies of consultation documents are attached. Consultation documents have been displayed on Royal Borough of Greenwich website, sent to parents/carers and staff at the school via the school, also to relevant Trade Unions, to other schools in the local area, and to the neighbouring London Borough of Lewisham. Copies have also been made available at public meetings.

### **Project costs**

**12.** A statement of the estimated total capital cost of the proposals and the breakdown of the costs that are to be met by the governing body, the local education authority, and any other party.

If the proposal to expand the school is agreed, the school will be rebuilt and funded directly under the Central Government's Priority School Building Programme.

**13.** A copy of confirmation from the Secretary of State, local education authority and the Learning and Skills Council for England (as the case may be) that funds will be made available (including costs to cover any necessary site purchase).

To be funded directly under the Central Government's Priority School Building Programme.

### **Age range**

**14.** Where the proposals relate to a change in age range, the current age range for the school.

Not Applicable

### **Early years provision**

**15.** Where the proposals are to alter the lower age limit of a mainstream school so that it provides for pupils aged between 2 and 5—

- (a) details of the early years provision, including the number of full-time and part-time pupils, the number and length of sessions in each week, and the services for disabled children that will be offered;

Not Applicable

- (b) how the school will integrate the early years provision with childcare services and how the proposals are consistent with the integration of early years provision for childcare;

Not Applicable

- (c) evidence of parental demand for additional provision of early years provision;

Not Applicable

- (d) assessment of capacity, quality and sustainability of provision in schools and in establishments other than schools who deliver the Early Years Foundation Stage within 3 miles of the school; and

Not Applicable

- (e) reasons why such schools and establishments who have spare capacity cannot make provision for any forecast increase in the number of such provision.

Not Applicable

### **Changes to sixth form provision**

**16.** (a) Where the proposals are to alter the upper age limit of the school so that the school provides sixth form education or additional sixth form education, a statement of how the proposals will—

- (i) improve the educational or training achievements;
- (ii) increase participation in education or training; and
- (iii) expand the range of educational or training opportunities for 16-19 year olds in the area;

Not Applicable

- (b) A statement as to how the new places will fit within the 16-19 organisation in an area;

Not Applicable

- (c) Evidence —

- (i) of the local collaboration in drawing up the proposals; and

(ii) that the proposals are likely to lead to higher standards and better progression at the school;

Not Applicable

(d) The proposed number of sixth form places to be provided.

Not Applicable

**17.** Where the proposals are to alter the upper age limit of the school so that the school ceases to provide sixth form education, a statement of the effect on the supply of 16-19 places in the area.

Not Applicable

### **Special educational needs**

**18.** Where the proposals are to establish or change provision for special educational needs—

(a) a description of the proposed types of learning difficulties in respect of which education will be provided and, where provision for special educational needs already exists, the current type of provision;

Not Applicable

(b) any additional specialist features will be provided;

Not Applicable

(c) the proposed numbers of pupils for which the provision is to be made;

Not Applicable

(d) details of how the provision will be funded;

Not Applicable

- (e) a statement as to whether the education will be provided for children with special educational needs who are not registered pupils at the school to which the proposals relate;

Not Applicable

- (f) a statement as to whether the expenses of the provision will be met from the school's delegated budget;

Not Applicable

- (g) the location of the provision if it is not to be established on the existing site of the school;

Not Applicable

- (h) where the provision will replace existing educational provision for children with special educational needs, a statement as to how the local education authority believes that the new provision is likely to lead to improvement in the standard, quality and range of the educational provision for such children; and

Not Applicable

- (i) the number of places reserved for children with special educational needs, and where this number is to change, the proposed number of such places.

Not Applicable

**19.** Where the proposals are to discontinue provision for special educational needs—

- (a) details of alternative provision for pupils for whom the provision is currently made;

Not Applicable

- (b) details of the number of pupils for whom provision is made that is recognised by the local education authority as reserved for children with special educational needs during each of the 4 school years preceding the current school year;

Not Applicable

- (c) details of provision made outside the area of the local education authority for pupils whose needs will not be able to be met in the area of the authority as a result of the discontinuance of the provision; and

Not Applicable

- (d) a statement as to how the proposer believes that the proposals are likely to lead to improvement in the standard, quality and range of the educational provision for such children.

Not Applicable

**20.** Where the proposals will lead to alternative provision for children with special educational needs, as a result of the establishment, alteration or discontinuance of existing provision, the specific educational benefits that will flow from the proposals in terms of—

- (a) improved access to education and associated services including the curriculum, wider school activities, facilities and equipment with reference to the local education authority's Accessibility Strategy;
- (b) improved access to specialist staff, both educational and other professionals, including any external support and outreach services;
- (c) improved access to suitable accommodation; and
- (d) improved supply of suitable places.

Not Applicable

**Sex of pupils**

**21.** Where the proposals are to make an alteration to provide that a school which was an establishment which admitted pupils of one sex only becomes an establishment which admits pupils of both sexes—

- (a) details of the likely effect which the alteration will have on the balance of the provision of single sex-education in the area;

Not Applicable

- (b) evidence of local demand for single-sex education; and

Not Applicable

- (c) details of any transitional period which the body making the proposals wishes specified in a transitional exemption order (within the meaning of section 27 of the Sex Discrimination Act 1975).

Not Applicable

**22.** Where the proposals are to make an alteration to a school to provide that a school which was an establishment which admitted pupils of both sexes becomes an establishment which admits pupils of one sex only—

- (a) details of the likely effect which the alteration will have on the balance of the provision of single-sex education in the area; and

Not Applicable

- (b) evidence of local demand for single-sex education.

Not Applicable

**Extended services**

**23.** If the proposed alterations affect the provision of the school’s extended services, details of the current extended services the school is offering and details of any proposed change as a result of the alterations.

Not Applicable

**Need or demand for additional places**

**24.** If the proposals involve adding places—

- (a) a statement and supporting evidence of the need or demand for the particular places in the area;

Over the last four years the demand for Reception places at Royal Greenwich primary schools has risen by 23% and all the available data indicate that this trend will continue into the medium term. The development of the Kidbrooke Village is now gathering pace and it is expected that up to 4,000 new homes will be built in this area in the period to 2020. As the new homes are completed and become occupied, the demand for school places in this area will increase significantly. The projections of the total child yield expected from the Kidbrooke Village development indicate that the demand for school places will begin to rise from 2015 and, if no action is taken, that there will be a shortage of places from 2016, starting with Reception places.

- (b) where the school has a religious character, a statement and supporting evidence of the demand in the area for education in accordance with the tenets of the religion or religious denomination;

Not Applicable

- (c) where the school adheres to a particular philosophy, evidence of the demand for education in accordance with the philosophy in question and any associated change to the admission arrangements for the school.

Not Applicable

**25. If the proposals involve removing places—**

- (a) a statement and supporting evidence of the reasons for the removal, including an assessment of the impact on parental choice; and

Not Applicable

- (b) a statement on the local capacity to accommodate displaced pupils.

Not Applicable

**Expansion of successful and popular schools**

**25A.** (1) Proposals must include a statement of whether the proposer considers that the presumption for the expansion of successful and popular schools should apply, and where the governing body consider the presumption applies, evidence to support this.

(2) Sub-paragraph (1) applies to expansion proposals in respect of primary and secondary schools, (except for grammar schools), i.e. falling within:

(a) (for proposals published by the governing body) paragraph 1 of Part 1 to Schedule 2 or paragraph 12 of Part 2 to Schedule 2;

(b) (for proposals published by the LA) paragraph 1 of Part 1 to Schedule 4 or 18 of Part 4 to Schedule 4

of the School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended).

The Local Authority does not consider that the presumption for expansion of successful and popular schools should apply.

## **Annex A**

### **List of consultees**

The following were consulted:

- the governing body, staff and teachers at Wingfield Primary School;
- parents and pupils at Wingfield Primary School,
- the neighbouring London Borough of Lewisham;
- neighbouring Primary Schools at
  - Henwick,
  - Haimo,
  - St Thomas More RC,
  - Holy Family RC,
  - Brooklands,
  - Ealdham;
- Trade Unions: ATL, NAHT, NASUWT, NUT, UNISON, UNITE, GMB, ASCL.

**Summary of issues raised in responses to questionnaires and at consultation meetings**

**QUESTIONNAIRES**

<b>Primary School</b>	<b>Support</b>	<b>Against</b>	<b>Indifferent/ Concerns (which were met)</b>	<b>Total</b>	<b>Summary of Comments and Issues Raised in Questionnaires</b>
Wingfield	3 (2 parent/ carer, 1 pupil)	2 (Head of local school but concerns partly allayed, 1 parent/ carer)	2 (parent/ carers), incl a "maybe".	7	Head of local school, expressed concerns about effect of demand on her school, but was informed that there was an upward trend in numbers of pupils needing places, and the plans for Wingfield were about meeting that demand. The other "against" thought it would lead to less choice.

Meetings were also held at the school at the times below:

<b>Primary School</b>	<b>Date</b>	<b>Time</b>
Wingfield	14 <sup>th</sup> November 2013	09:10 – 10:00
	15 <sup>th</sup> November 2013	15:45 – 16:45

<b>Primary School</b>	<b>Attendees at consultation meetings</b>	<b>Summary of Comments and Issues Raised at Consultation meetings</b>
Wingfield	15 parents/carers, a Governor, 2 RBG officers	The response was overall positive, but questions were raised concerning parking for dropping off and picking up pupils, site limitations and outside play areas, and questions concerning detailed planning and DDA compliance (given the school would be on more than one level). It was explained that the design of the facilities would ensure adequate space and play areas, and DDA compliance. On parking, there would be adequate space for staff, but there would be limitations concerning visitors and drop offs, which was not unusual, and which would need to take account of safety aspects. The meeting was overall content with the proposals, but a number expressed keen interest on seeing the more detailed plans once these had been worked up.



## **Wingfield Primary School**

### **Proposal to Expand the Physical Capacity and the Planned Admission Number from 60 to 90 with Effect from September 2016**

#### **Consultation Document**

#### **1. Introduction**

The Royal Borough of Greenwich has a statutory duty to ensure there are sufficient school places for all residents who apply for one. Over the last four years the demand for Reception places at Royal Greenwich primary schools has risen by 23% and all the available data indicate that this trend will continue into the medium term.

As part of the Council's strategy to ensure there are sufficient school places where and when they are required, the Royal Borough of Greenwich and the governors of Wingfield Primary School would like to consult you about a proposal to expand the capacity of the school from 420 to 630 places with effect from September 2016.

This is the first stage of the consultation process and the purpose of this document is to set out, for your consideration, the information relevant to the proposal to expand the school. A questionnaire is attached and you are invited to tell us your views on the proposal by completing the questionnaire and returning it to the address provided.

#### **2. Demand for places at Wingfield Primary School**

Wingfield Primary School offers places for 420 children aged 4-11 including 60 Reception class places (ie two forms of entry). There is also a Nursery.

Over the last four years, the total number of pupils on roll at the school has been well below capacity. Families who used to live on the Ferrier Estate, which served as the main catchment area for the school, have moved out while the area has been re-developed. At the May 2013 School Census, there were 196 pupils on roll at the school. The development of the Kidbrooke Village is now gathering pace and it is expected that up to 4,000 new homes will be built in this area in the period to 2020. As the new homes are completed and become occupied, the demand for school places in this area will increase significantly. The projections of the total child yield expected from the Kidbrooke Village development indicate that the demand for school places will begin to rise from 2015 and, if we take no action, that there will be a shortage of places from 2016, starting with Reception places.

The existing school building is in poor condition and the agreement of central government has been secured for the school to be rebuilt under the Priority School Building

Programme. The rebuilding of the school is expected to start in 2014/15 and the plans present an opportunity for the school to be expanded to three forms of entry to cater for the predicted level of future demand for school places.

### **3. Proposal to Increase the Capacity and Planned Admission Number of Wingfield Primary School**

To ensure there are sufficient school places to meet the predicted level of demand from a rapidly growing community in and around Kidbrooke Village, the Governing Body of Wingfield Primary School and the Royal Borough of Greenwich are proposing to enlarge the school and increase its total capacity from 420 to 630 places, on a permanent basis, starting from September 2016. This will mean that the school will have capacity to admit three forms of entry, i.e. a total of 90 places for each year group, starting with the Reception Year in 2016. The total school roll will then increase year by year until it reaches its full capacity of 630 in 2022.

The admission criteria and arrangements will remain the same and it is anticipated that the increase in the school's capacity will enable local children to be admitted on the basis of the distance to school criterion, as the local school age population rises.

If this proposal to enlarge the school and increase its capacity is agreed, it is not expected to have any detrimental impact on the roll of other schools in the immediate local area.

### **4. Capital Requirement**

If the proposal to expand the school is agreed, the school will be rebuilt on a nearby site with accommodation and facilities to support the expansion of the school to 630 places. The scheme will be funded under the government's Priority School Building Programme and will be completed in time for the first intake of 90 Reception Year pupils in September 2016.

### **5. Tell us your views**

The Governing Body and the Royal Borough of Greenwich would like to hear your views on the proposal above. This consultation period will run from Monday 11<sup>th</sup> November to Friday 6<sup>th</sup> December 2013.

Your comments will be taken into account before a decision is made by the Council later this year on whether to publish the formal Statutory Notice required to expand the

school. If the decision is taken to proceed with the publication of the Statutory Notice, there will be a further period of 4 weeks for representations to be made to the Council.

At the end of the period for representation, the Council will make the final decision as to whether or not to expand school, taking into account all comments and views expressed during the consultations and representation periods.

## **6. How to Find Out More about the Proposal**

There will be 2 consultation meetings about the proposal at the school as follows:

1. **9.10 am - 10.00 am on Thursday 14<sup>th</sup> November 2013** : mainly for parents with children at the school.
2. **3.45 pm - 4.45 pm on Friday 15<sup>th</sup> November 2013**: for residents, parents and all other interested parties.

Council officers, as well as the headteacher and representatives from the governing body will be in attendance to answer any questions you may have.

Please complete and return the attached Questionnaire by post or email to:

The Head of School Place Planning and Development  
Royal Borough of Greenwich Children's Services  
1st Floor, The Woolwich Centre  
Wellington Street  
Woolwich SE18 6HQ

Email: [patrick.elliott@royalgreenwich.gov.uk](mailto:patrick.elliott@royalgreenwich.gov.uk)

A special drop- in box for completed questionnaires is located in the reception area of the school. The final date for receipt of the completed questionnaire or any views or comments is **3.30 pm on Friday 6th December 2013**.

We look forward to hearing from you.

**Wingfield Primary School  
Consultation on Proposal to Expand the School**

***Please let us have your views and comments on the proposal to permanently expand the capacity of the school from 420 places to 630, starting from September 2016.***

**1. Tell us if you are a:** (Tick as appropriate)

*1.1 At this school*

- |              |                          |                |                          |
|--------------|--------------------------|----------------|--------------------------|
| Parent/Carer | <input type="checkbox"/> | Local Resident | <input type="checkbox"/> |
| Pupil        | <input type="checkbox"/> | Teacher        | <input type="checkbox"/> |
| Governor     | <input type="checkbox"/> | School Staff   | <input type="checkbox"/> |

Other (please specify) .....

*1.2 At other Local Schools*

- |              |                          |                |                          |
|--------------|--------------------------|----------------|--------------------------|
| Parent/Carer | <input type="checkbox"/> | Local Resident | <input type="checkbox"/> |
| Pupil        | <input type="checkbox"/> | Teacher        | <input type="checkbox"/> |
| Governor     | <input type="checkbox"/> | School Staff   | <input type="checkbox"/> |

Other (please specify) .....

**2. Do you support the proposal to expand the school?**

- Yes                       No                       Indifferent

If you do not support the proposal, please state reason(s)

**3. How do you think the expanded school will impact upon:**

3.1 Other primary schools in the area

3.2 Choice of local schools available for local children:

More Choice

Less Choice

No Difference

**4. Which of the following factors most influenced your choice of this school for your child? (Tick more than one if necessary)**

Academic results

School Ethos

Discipline

Inclusion (Opportunities for All)

Nearness to Home

School Building and Facilities

**5. Any other Comments**