



*Primary Schools  
in Royal Greenwich*

**2013/14**

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## Foreword

*Royal Greenwich primary schools are getting better and better but don't just take my word for it, go and see for yourself. I am sure you will be impressed by what you see.*

There has never been a better time to go to school in Royal Greenwich. As a host borough for the 2012 Olympics and Paralympics, Royal Greenwich has played its part in the Games' mission to 'inspire a generation'. An education at a Royal Greenwich school will do just that and our schools have a strong and improving record of helping children of all abilities to fulfil their potential.

Children who attend Royal Greenwich primary schools get a very good start. By the age of 11, results for Royal Greenwich children are among the highest in the country (top 25% of local authorities) and high standards in English and mathematics are a good basis for successful transfer to secondary school when the time comes.

Our schools offer a broad range of other subjects as well to help children develop their interest and their artistic and sporting talents. We are very fortunate in having rich and diverse heritage and culture within our community on which we can draw.

In this booklet you will find information on all the primary schools in Royal Greenwich. Each of these schools will be pleased to provide you with further information about their ethos, values and achievements.

This booklet explains how to apply for a place in a primary school and where to get advice. You are strongly encouraged to apply online.

As a parent, you rightly want the very best education for your child in an environment that inspires children and develops their talents and abilities. I am convinced that you will find what you are looking for in a Royal Greenwich school.

A handwritten signature in black ink that reads "Jackie Smith".

**Cllr. Jackie Smith**

Cabinet Member for Children and  
Young People

### Where schools are located



Alderwood **1**  
 Alexander McLeod **2**  
 Bannockburn **3a, 3b**  
 Bishop John Robinson **4**  
 Boxgrove **5**  
 Brooklands **6**  
 Cardwell **7**  
 Charlton Manor **8**  
 Cherry Orchard **9**  
 Christ Church  
 (SE10) **10**  
 Christ Church  
 (SE18) **11**  
 Conway **12**  
 De Lucy **13**  
 Deansfield **14**  
 Discovery **15**  
 Ealdham **16**  
 Eglinton **17**

Eltham Church of England **18**  
 Fossdene **19**  
 Foxfield **20**  
 Gallions Mount **21**  
 Gordon **22**  
 Greenacres **23**  
 Greenslade **24**  
 Haimo **25**  
 Halstow **26**  
 Hawksmoor **27**  
 Henwick **28**  
 Heronsgate **29a, 29b**  
 Holy Family **30**  
 Horn Park **31**  
 Invicta **32**

James Wolfe **33**  
 Kidbrooke Park **34**  
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## Starting school

*All Royal Greenwich schools have a single point of entry and admit children in September. If your child was born between 1 September 2008 and 31 August 2009, he or she will qualify for a place in a reception class in September 2013.*

The following table provides the key dates for the reception admissions process:

Reception admissions process for entry in September 2013	
Application period starts	1 September 2012
The online system is open 24 hours a day, seven days a week at <a href="http://www.eadmissions.org.uk">www.eadmissions.org.uk</a>	
Closing date for applications	15 January 2013
Outcome of applications (letters posted 1st class)	17 April 2013
Online applicants can see the outcome before receiving their letter through the post	
Deadline for accepting the offer	2 May 2013
Appeal hearings	June / July 2013
Induction at primary school	By the end of the summer term

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# Admission criteria

*If there are more applications than places available at a school, the admission authority will use their admission criteria to decide which applications to accept.*

In Royal Greenwich, the local authority makes decisions about admitting children to community schools.

All church schools in Royal Greenwich, whether Church of England or Catholic, are voluntary aided and decisions about admitting children to these schools are made by the governing body. The same applies to Hawksmoor, which is a foundation school.

## Community schools

After the admission of pupils with a statement of special educational needs where the school is named on the statement, if there are more applicants than places available priority will be given in the following order to:

- (1) **Looked after children and previously looked after children who have been adopted or become subject to a residence or guardianship order, immediately following having been looked after.**  
A 'looked after child' is a child who is in the care of a local authority, including foster care.
- (2) **Children who have a sibling (brother or sister) living at the same address who will be attending the school at the time of the child's admission.**

**Sibling means a full, half, step brother or sister, or a child living as part of the family unit.**

**This does not include siblings attending a school's nursery provision.**

- (3) **Other children based on home to school distance.**

**Within criterion 3, applicants may be given higher priority on the grounds of professionally supported medical or social need for that particular school (see page 27 for further details).**

In the event that two or more applicants have equal right to a place under any of the above criteria, priority will be given to those who live nearest to the school.

Should two applicants live an equal distance from the school, the offer of a place will be decided by random allocation. Distance from home to school is measured as a straight line from a single fixed point in the centre of the home address to the main entrance of the school.

If more than one applicant lives in a multi-occupancy building (e.g. flats) priority will be given to the applicant whose door number is the lowest numerically and/or alphabetically.

If a situation arises where the last child to be offered a place is one of twins or multiple birth, the second twin or all multiple birth siblings will be admitted as permitted exceptions to the Infant Class Size legislation which limits classes to no more than 30 children.

## Additional arrangements for schools on split sites

Bannockburn, Heronsgate and Windrush Schools each operate on two separate sites. To find out where each school's sites are situated, please refer to the map on page 5.

Bannockburn School will admit 45 children to the High Street site in Plumstead High Street (SE18) and 60 children to the Manorway site in Church Manorway (SE2). Admission decisions based on home to school distance will be made using the main entrance to the High Street site.

Heronsgate will admit 90 children to the Thamesmead Site in Whinchat Road (SE28) and 30 children to the Royal Arsenal site in Burrage Grove (SE18). Admission decisions based on home to school distance will be made using the main entrance to the Thamesmead Site.





If it is possible to offer your child a place at either Bannockburn or Heronsgate, the relevant school will decide at which site your child will be educated. The school will ensure, as far as is possible, that siblings are educated at the same site. Children offered a reception place at either Bannockburn or Heronsgate after offers are made on 17 April 2013 will be educated at whichever site has a place available at that school. This also applies to children offered places in other year groups.

It is proposed that Windrush will admit 90 children to the Charlton site in Woolwich Road (SE7) - primarily to serve the community in Charlton and Woolwich - and 30 children to the Thamesmead site in Bentham Road (SE28). Admission decisions based on home to school distance will be made using the main entrance to the school site nearest to the applicant's home address. If an applicant lives an equal distance from both sites, the site from which distance is measured will

be decided by random allocation. Applicants will not be considered for places at the site furthest from the home address. As the Charlton site will be opening on a phased basis (i.e. the site will only have reception and Year 1 classes in September 2013), these arrangements do not apply to children in other year groups.

### ***Foundation and voluntary aided schools***

Details of the admission criteria for foundation and voluntary aided schools are summarised below. However, it is recommended that you obtain a full copy of the admission arrangements from the school.

If you have any questions about the admission criteria or if you are not clear about your child's claim to a place on religious or other grounds, please contact the school concerned before making

your application. A straight line measurement is used to calculate the distance from home to school unless stated otherwise under an individual school's arrangements.

### ***Bishop John Robinson CE***

#### **Foundation places**

The governing body has designated 15 places to be offered to children whose families are faithful and regular worshippers in a Christian Church which is a full member of 'Churches Together in Britain and Ireland' or the 'Evangelical Alliance'.

If there are more than 15 applicants, places will be allocated according to the following order of priority:

- (1) Looked after children and previously looked after children who have been adopted or become subject



to a residence or guardianship order; immediately following having been looked after:

- (2) Children whose parents/ carers are faithful and regular worshippers at St Paul's Congregation, the Congregations of William Temple Church, the Church of the Cross and the Church Plant in West Thamesmead.
- (3) Children whose parents/ carers are faithful and regular worshippers at St Paul's Roman Catholic congregation in Thamesmead or another Christian church (as defined above) which is within the Thamesmead and Abbey Wood estate (i.e. North of the railway line).
- (4) Children who will have a brother or sister in the main school at the time of admission. (Siblings must live at the same address).
- (5) The nearness of the home to the school.

In the event that two or more applicants have an equal right to a place under any of the above criteria, the governing body will draw names from a hat.

'Faithful and regular worshippers' are those members of the above congregations who have attended regularly on a fortnightly basis for a period of nine months.

Families who have recently moved into Thamesmead will need a letter from the incumbent of the church from which they came detailing a similar level of commitment.

If there are less than 15 qualified applicants for foundation places, any unfilled places will become additional open places. Unsuccessful applicants for foundation places will be considered for any open places remaining unfilled at the end of the allocation procedure.

### Open places

The governing body has designated 15 places each year as open places, to be offered to children who do not qualify for a foundation place, but whose parent or carer has chosen the school for the type of education it provides.

Parents or carers applying for an open place do so knowing that the school aims to provide an education based on Christian principles. If there are more than 15 applicants, places will be allocated according to the following order of priority:

- (1) Looked after children and previously looked after children who have been adopted or become subject to a residence or guardianship order; immediately following having been looked after:
- (2) Children who will have a brother or sister in the school at the time of admission. (Siblings must live at the same address.).
- (3) The nearness of the home to the school.

In the event that two or more applicants have equal right to a place under any of the above

criteria, the governing body will draw names from a hat. Further details are available from the school.

## Christ Church CE (SE10)

If there are more applicants than places available, places will be offered according to the following order of priority:

- (1) Looked after children and previously looked after children who have been adopted or become subject to a residence or guardianship order; immediately following having been looked after:
- (2) Children who will have a brother or sister in the main school at the time of admission.
- (3) Children whose parents/carers are regular worshippers in a Christian Church which is a full member of 'Churches Together in Britain and Ireland' or the 'Evangelical Alliance'.
- (4) Children whose families are members of other faith communities.
- (5) The nearness of the home to the school.

In the event that two or more applicants have equal right to a place under any of the above criteria, the governing body will draw names from a hat.

'Regular worshippers' are those members who have attended church regularly on a fortnightly basis for a period of nine months. Further details are available from the school.

## Christ Church CE (SE18)

### Foundation places

The governing body has designated up to 21 places each year as foundation places. After looked after children and previously looked after children who have been adopted or become subject to a residence or guardianship order, immediately following having been looked after, applicants will be considered under the following categories in order of priority:

- (1) Children who have a sibling on the school roll at the proposed date of entry of the child and who, together with family member(s) have attended Christ Church, Shooters Hill, regularly for a minimum of two years consecutively prior to 1 January in the academic year prior to admission.
- (2) Children who together with family member(s), have attended Christ Church, Shooters Hill regularly for a minimum of two years consecutively prior to 1 January in the academic year prior to admission.
- (3) Children who together with family member(s), have attended Christ Church, Shooters Hill regularly for less than two years prior to 1 January in the academic year prior to admission.

In the event that two or more applicants have an equal right to a place under any of the above criteria, priority will be given to

those living closest to the school.

'Regular' is where parent(s)/ carer(s) worship at Christ Church at least twice a month at a weekly service at Christ Church, Shooters Hill. Any potential applicant for a foundation place who is a regular attendee at Christ Church, but who may not fulfil the attendance criteria only because they have recently moved into the area must submit evidence of regular attendance at their previous church. Further details are available from the school.

### Open places

The governing body has designated seven places each year as open places. Applicants will be considered under the following categories in order of priority:

- (1) Children with siblings attending the school when the child enters the reception class.
- (2) The nearness of the home to the school.

In the event that two or more applicants have equal right to a place under any of the above criteria and there are insufficient places, the governing body will use distance, in the first instance, to decide between applicants. If applicants live equidistant from the school the governing body will draw lots to decide between applicants.

## Eltham Church of England

If there are more applicants than places available, places will be

offered according to the following order of priority:

- (1) Looked after children and previously looked after children who have been adopted or become subject to a residence or guardianship order, immediately following having been looked after.
- (2) Children with an exceptional and professionally supported medical or social need for a place at this school.
- (3) Children who, with a parent/ carer, are regular and committed worshippers at St John the Baptist Church, Eltham.
- (4) Children who will have siblings at the school at the time of the child's admission.
- (5) i Children who, with a parent/carer, are faithful and regular worshippers at another Anglican church and reside within the Deanery of Eltham and Mottingham.  
ii Children who, with a parent/carer, are faithful and regular worshippers of another Christian denomination as recognised by the Churches Together in Britain (and Northern Ireland) and reside within the Deanery of Eltham and Mottingham.
- (6) Any remaining places will be given in order of nearness of the home to the school.

'Committed' is to be involved at

St John the Baptist Church for a minimum of two years preceding the date of application. 'Faithful and regular worshippers' are those members who have attended the place of worship at least twice a month for the two years prior to the date of application. In the case of those who have moved into Eltham within that period, the criterion is extended to include a place of worship at the previous neighbourhood.

Further details and a list of parishes in the Deanery of Eltham and Mottingham are available from the school.

### **Hawksmoor (Foundation)**

If there are more applicants than places available, places will be offered according to the following order of priority:

- (1) Looked after children and previously looked after children who have been adopted or become subject to a residence or guardianship order; immediately following having been looked after.
- (2) Children who have a sibling on roll at the main school at the time of the child's admission.
- (3) Children with a particular medical or social need.
- (4) The proximity of the child's home to the school.

In the event that two or more applicants have an equal right to a place under any of the above criteria, priority will be given to

those who live nearest to the school. Further details are available from the school.

### **Holy Family RC**

If there are more applicants than places available, places will be offered according to the following order of priority:

- (1) Baptised Catholic looked after children and previously looked after children who have been adopted or become subject to a residence or guardianship order; immediately following having been looked after; by Catholic families.
- (2) Baptised children of committed Catholic parent(s)/carer(s) as verified by reference from the parish priest of the parish where the family regularly worships.
- (3) Children baptised in the Catholic faith whose parent(s)/carer(s) may not be practising at the time of admission.
- (4) Other looked after children and previously looked after children who have been adopted or become subject to a residence or guardianship order; immediately following having been looked after.
- (5) Children who are members of Eastern Christian churches including Orthodox churches.
- (6) Children whose parent(s)/carer(s) are members of Christian denominations that are part of Churches Together in England resident within the territorial boundaries of St John Fisher's parish, who

are in sympathy with and understand that the practices and doctrines to be taught are those of the Roman Catholic church, and whose applications are supported in writing by the minister/vicar of their church.

- (7) Children of other faiths whose parent(s)/carer(s) are in sympathy with the aims and ethos of the school and whose application is supported by a religious leader within the territorial boundaries of St John Fisher's parish.
- (8) Any other applicant.

The following order of priorities will be applied when it is necessary to decide between applications within any of the above categories:

- i. The presence of a sibling in the school at the time of the child's admission.
- ii. Medical or social grounds which make the school particularly suitable for the child in question.
- iii. Distance from home to the school.

In defining 'committed' the governing body will take into account frequency of attendance at Mass with weekly attendance having highest priority and occasional attendance having the lowest priority. Children enrolled in the catechumenate of the Roman Catholic church will be given equal priority to baptised children. Priority will be given to those families resident in the parish of St John Fisher. Further details, including parish boundaries, are available from the school.

### ***Notre Dame RC***

If there are more applicants than places available, places will be offered according to the following order of priority:

- I Baptised Catholic children of practising members of the Catholic church:
  - i. Looked after children and previously looked after children who have been adopted or become subject to a residence or guardianship order, immediately following having been looked after.
  - ii. Brothers or sisters of children who will be attending school at the time of admission.
  - iii. Children whose parents are members of the UK armed forces.
  - iv. Reside within the parish of St Joseph's, Shooter's Hill.
  - v. Reside within the parish of The Holy Cross, Plumstead Common.
  - vi. Reside within the parishes other than St Joseph's and The Holy Cross.
2. Other children baptised in the Catholic faith.
3. Other looked after children and previously looked after children who have been adopted or become subject to a residence or guardianship order, immediately following having been looked after.
4. Children who are members of Eastern Orthodox churches:
  - i. Brothers or sisters of children who will be attending school at the time of admission.
  - ii. Whose parents satisfy the governors of their church attendance, and are in sympathy with the aims of the school.
  - iii. Children of members of the UK armed forces.
5. Children of other Christian denominations that are part of Churches Together in England:
  - i. Brothers or sisters of children who will be attending school at the time of admission.
  - ii. Whose parents satisfy the governors of their church attendance, and are in sympathy with the aims of the school.
  - iii. Children whose parents are members of the UK armed forces.
6. Any other applicant whose parent(s)/carers are in sympathy with the aims of the school.
  - i. Brothers or sisters of children who will be attending school at the time of admission.
  - ii. Children of members of the UK armed forces.
  - iii. All other applicants.

In the event that two or more applicants have equal right to a





place under any of the above criteria, priority will be given to those who live nearer to the school.

'Practising member of the Catholic church' is defined by frequency of Mass attendance as shown on the supplementary information form. Thus, applications will be ranked weekly, at least once a month, or less often, with weekly attendance being given the highest priority. Further details, including parish boundaries, are available from the school.

### ***Our Lady of Grace RC***

If there are more applicants than places available, places will be offered according to the following order of priority:

(1) Baptised Catholic looked after children and previously looked after children who have been adopted or become subject

to a residence or guardianship order; immediately following having been looked after; by Catholic families.

- (2) Baptised Catholic children from practising Catholic families (where at least one parent(s)/carer(s) is practising) who are resident in the parish of Our Lady of Grace.
- (3) Other baptised Catholic children from practising Catholic families (where at least one parent/carers is practising) who are not resident in the parish of Our Lady of Grace.
- (4) Baptised Catholic children but whose parent(s)/carer(s) are non-practising members of the Catholic church.
- (5) Other looked after children and previously looked after children who have been adopted or become subject to a residence or guardianship order; immediately following having been looked after.

(6) Baptised children of other Christian denominations from Christian families whose parent(s)/carer(s) desire a Christian education for them.

(7) Non-Christian children whose parent(s)/carer(s) desire a place for their children in a Catholic school promoting Christian values and beliefs.

(8) Any other children.

The following order of priorities will be applied when it is necessary to decide between applications within any of the above categories:

- i. Children with siblings in the school at the time of admission.
- ii. For categories 2 and 3, the frequency of Mass attendance as shown on the supplementary information form. Applications will therefore be ranked weekly, fortnightly, monthly, occasionally, with weekly attendance being given the highest priority.
- iii. If evidence is provided at the time of application of an exceptional social, medical,

pastoral or other need of the child, which can most appropriately be met at this school.

- iv. Those living nearest to the school.

'Practice' is defined as regular and faithful worshippers who attend Sunday Mass or a Saturday evening vigil Mass. The frequency of Mass attendance will be ranked as laid out in sub-criterion ii above. Evidence of practice must be supported by a priest. Further details, including parish boundaries, are available from the school.

### ***St Alfege with St Peter's CE***

If there are more applicants than places available, places will be offered according to the following order of priority:

- (1) Looked after children and previously looked after children who have been adopted or become subject to a residence or guardianship order; immediately following having been looked after.
- (2) Children with an exceptional and professionally supported medical or social need for a place at this school.
- (3) Children whose parent(s)/carer(s) are regular and faithful worshippers at St Alfege's church.
- (4) Children with a sibling on roll at the school at the time when the child starts school.
- (5) Children who are attending or have been accepted for St Alfege with St Peter's nursery class at the time of their application.

- (6) Children whose parent(s)/carer(s) are regular and faithful worshippers at a local Church within the ecclesiastical parish of St Alfege's in priority of those living closest to the school.

- (7) Children whose parent(s)/carer(s) are regular and faithful worshippers at a local Church within the deaneries of Charlton and Deptford, in priority of those living closest to the school.

- (8) Children living closest to the school.

'Regular and faithful worshippers' are those members who have attended the place of worship at least once a month for the 12 months immediately prior to the date of application. A clerical reference will be required. In the case of those who have moved into Greenwich within that period, the criterion is extended to include a place of worship at the previous neighbourhood. Further details, including parish boundaries, are available from the school.

### ***St Joseph's RC***

If there are more applicants than places available, places will be offered according to the following order of priority:

- (1) Baptised Catholic looked after children and previously looked after children who have been adopted or become subject to a residence or guardianship order; immediately following having been looked after; by Catholic families.
- (2) Baptised Catholic children.

- (3) Children enrolled in the catechumenate.
- (4) Other looked after children and previously looked after children who have been adopted or become subject to a residence or guardianship order; immediately following having been looked after.
- (5) Children who are members of Eastern Orthodox churches.
- (6) Children of parent(s)/carer(s) who are committed members of other Christian denominations.
- (7) Children of other faiths.
- (8) Any other children.

The following order of priorities will be applied when it is necessary to decide between applications within any of the above categories:

- i. For category 2 above - the strength of evidence of commitment to the faith as demonstrated by the level of the family's Mass attendance on Sundays. This evidence must be provided by the parents/carers and be endorsed by a priest at the church where the family normally worships. First priority will go to families with evidence of weekly attendance at church, then once or twice a month, etc.
- ii. Children who have a sibling attending the school at the time of admission.
- iii. Social and medical needs which make the school particularly suitable for the child in question.
- iv. Distance from home to school.



'Catholics' include members of the Latin and Oriental Rite churches that are in union with the Bishop of Rome. Reference to other Christian denominations refers to denominations that are full members of Churches Together in England. Evidence of baptism and religious commitment (provided by a priest, minister or religious leader of a designated place of worship) will be required. Further details are available from the school.

### **St Margaret Clitherow RC**

If there are more applicants than places available, places will be offered according to the following order of priority:

- (1) Baptised Catholic looked after children and previously looked after children who have been adopted or become subject to a residence or guardianship order; immediately following having been looked after; by Catholic families.
- (2) Baptised Catholic children from practising Catholic families. This includes children of families who are adherents to any of the Oriental Rite churches in union with Rome who are baptised and practising.
- (3) Children enrolled in the catechumenate.
- (4) Other looked after children and previously looked after children who have been adopted or become subject to a residence or guardianship order; immediately following having been looked after.

- (5) Children who are members of Eastern Orthodox churches.
- (6) Children of families who are members of other Christian denominations that are part of Churches Together in England.
- (7) Children of other faiths.
- (8) Any other children.

The following order of priorities will be applied when it is necessary to decide between applications within any of the above categories:

- i. For category 2 above - the strength of evidence of commitment to the faith as demonstrated by the family's Mass attendance on Sundays.
- ii. The presence of a sibling on the school roll at the time of admission.
- iii. Those with social or medical needs which make the school particularly suitable for the child in question.
- iv. Distance between home and school.

In cases where distance is identical, the place will be allocated by drawing names from a hat.

'Practising Catholic families' is defined by frequency of Mass attendance in the order shown on the supplementary information form.

The frequency of Mass attendance as confirmed by the Parish Priest will be used to rank applicants i.e. children whose families attend weekly Mass will be given priority over those who attend fortnightly, those who attend fortnightly priority over those

who attend monthly, those who attend monthly priority over those who attend occasionally. Evidence of Baptism or enrolment in the catechumenate, and of religious commitment provided by a priest or minister where the family regularly worship, will be required. Further details, including the Oriental Rite churches in Union with Rome, are available from the school.

### **St Margaret's CE**

If there are more applicants than places available, places will be offered according to the following order of priority:

- (1) Looked after children and previously looked after children who have been adopted or become subject to a residence or guardianship order; immediately following having been looked after.
- (2) Children of a regular and faithful worshipper at St Mark with St Margaret's Church, Plumstead.
- (3) Children with a sibling already attending the school at the time of admission.
- (4) Children of a regular and faithful worshipper at other local Anglican churches.
- (5) Children of a regular and faithful worshipper at other local Christian churches.
- (6) Any other applicant.

If distinctions have to be made between children in a single category they will be made on the grounds of distance from the school.

Applications under categories 2, 4 and 5 must be accompanied by the supplementary information form completed by the accredited minister of religion. 'Regular and faithful worshipper' means one parent attending church twice a month for at least the last year. Further details, including a list of local churches, is available from the school.

### ***St Mary Magdalene CE***

#### **Foundation places**

The governing body has designated 50 places to be offered to pupils whose parent(s)/carer(s) are a faithful and regular worshipper in an Anglican or other Christian Church.

If there are more applicants than places available, places will be offered according to the following order of priority:

- (1) Looked after children and previously looked after children who have been adopted or become subject to a residence or guardianship order; immediately following having been looked after.
- (2) Children whose parent(s)/carer(s) are regular and faithful worshippers at St Mary Magdalene CE Parish Church, Woolwich or St Michael and All Angels Parish Church, Woolwich.
- (3) Children with a sibling attending the school at the time of the child's admission.
- (4) Children who live in the Ecclesiastical Parish of Woolwich whose parent(s)/carers(s) are regular and

faithful worshippers at a Church which is affiliated to 'Churches Together in Britain and Ireland' or the 'Evangelical Alliance'.

- (5) Children living nearest to the school.

If distinctions have to be made between children in a single category they will be made on the grounds of distance from the school.

'Regular and faithful worshippers' are those members who have attended church on at least two occasions within each month for a period of 12 months at the time of the closing date for applications. A clerical reference will be required in support of applications for criteria 2 and 4. The clerical reference must include the church's proof of affiliation to either 'Churches Together in Britain and Ireland' or the 'Evangelical Alliance'. The deanery maps and boundaries are available from the school.

If there are less than 50 qualified applicants for foundation places, any unfilled places will become additional community places.

#### **Community places**

The governing body has designated 10 places each year as community places, to be offered to pupils who do not qualify for a foundation place, but whose parent(s)/carer(s) have chosen the school for the type of education it provides. Parent(s)/carer(s) applying for a community place do so knowing that the school aims to provide an education based on Christian values. If there are more

applicants than places available, places will be offered according to the following order of priority:

- (1) Looked after children and previously looked after children who have been adopted or become subject to a residence or guardianship order; immediately following having been looked after.
- (2) Children with a sibling attending the school at the time of the child's admission.
- (3) Any other children.

If distinctions have to be made between children in a single category they will be made on the grounds of distance from the school. If two or more applicants live equal distance from the school, places will be decided by drawing lots.

### ***St Mary's RC***

If there are more applicants than places available, places will be offered according to the following order of priority:

- (1) Baptised Catholic looked after children and previously looked after children who have been adopted or become subject to a residence or guardianship order; immediately following having been looked after; by Catholic families.
- (2) Baptised Catholic children who are attending, or have been accepted for, St Mary's nursery class at the time of their application.
- (3) Baptised Catholic children whose parent(s)/carer(s) are practising members of the Roman Catholic church or an

Oriental Rite church in union with Rome.

- (4) Children who are baptised Catholics but whose parent(s)/carer(s) are non-practising members of the Roman Catholic church or an Oriental Rite church in union with Rome.
- (5) Other looked after children and previously looked after children who have been adopted or become subject to a residence or guardianship order; immediately following having been looked after.
- (6) Children who are not baptised Catholics and who are attending, or have been accepted for, St Mary's nursery class at the time of their application.
- (7) Children who are members of other Christian denominations which are members of Churches Together in England.
- (8) Children of other faiths.
- (9) Children of no faith.

The following order of priorities will be applied when it is necessary to decide between applications within any of the above categories:

- i. Children with a sibling who will be attending St Mary's at the time of their admission.
- ii. Social and/or medical needs which make the school particularly suitable for the child in question.
- iii. Distance from home to school.

'Practising member of the Roman Catholic church' is defined by frequency of Mass attendance

as shown on the supplementary information form. Thus, applications will be ranked weekly, fortnightly, monthly, occasionally with weekly attendance being given the highest priority and occasional attendance, the lowest priority. Further details are available from the school.

### ***St Patrick's RC***

If there are more applicants than places available, places will be offered according to the following order of priority:

- (1) Baptised Catholic looked after children and previously looked after children who have been adopted or become subject to a residence or guardianship order; immediately following having been looked after; by Catholic families.
- (2) Baptised Catholic children whose parent(s)/carer(s) worship regularly at the Catholic churches of either St Patrick's, Plumstead or Holy Cross, Plumstead Common.
- (3) Other baptised Catholic children.
- (4) Other looked after children and previously looked after children who have been adopted or become subject to a residence or guardianship order; immediately following having been looked after.
- (5) Other children whose parent(s)/carer(s) are practising members of other Christian traditions.
- (6) Other children whose parent(s)/carer(s) are practising members of other faiths.

- (7) Any other applicant.

The following order of priorities will be applied when it is necessary to decide between applications within any of the above categories:

- i. Siblings of children on roll at the time of admission.
- ii. Distance from home to school.

'Regular worship' is defined as the frequency of attendance at Mass. Applicants will be ranked in the order shown on the supplementary information form i.e. weekly, fortnightly, monthly, occasionally, with weekly attendance being given the highest priority. Further details are available from the school.

### ***St Peter's RC***

If there are more applicants than places available, places will be offered according to the following order of priority:

- (1) Baptised Catholic looked after children and previously looked after children who have been adopted or become subject to a residence or guardianship order; immediately following having been looked after; by Catholic families.
- (2) Baptised Roman Catholic children residing within the parish of St Peter's.
- (3) Baptised Roman Catholic children residing outside the parish of St Peter's.
- (4) Other looked after children and previously looked after children who have been adopted or become subject

to a residence or guardianship order; immediately following having been looked after.

- (5) Children who are members of Eastern Orthodox Churches.
- (6) Children of parent(s)/carer(s) who are committed members of other Christian denominations that are part of Churches Together in England.
- (7) Children of other faiths.
- (8) Any other children.

The following order of priorities will be applied when it is necessary to decide between applications within any of the above categories:

- i. A sibling attending the school at the time of admission.
- ii. Social and medical needs which make the school particularly suitable for the child in question.
- iii. Distance from home to school.

'Strength of commitment' as demonstrated by the level of the parent or carer's attendance at a place of worship on Sundays. This evidence must be endorsed by a priest or minister at the church where the parent(s)/carer(s) normally worship.

Applications will be ranked in the order shown on the supplementary information form as weekly, fortnightly, monthly and occasional attendance, with weekly attendance being given the highest priority. Evidence of baptism will be required.

Further details, including a copy of the parish map, is available from the school.

### ***St Thomas a Becket RC***

If there are more applicants than places available, places will be offered according to the following order of priority:

- (1) Baptised Catholic looked after children and previously looked after children who have been adopted or become subject to a residence or guardianship order; immediately following having been looked after, by Catholic families.

- (2) Baptised Roman Catholic children.

- (3) Other looked after children and previously looked after children who have been adopted or become subject to a residence or guardianship order; immediately following having been looked after.

- (4) Children whose parent(s)/carer(s) are members of the Eastern Orthodox churches.

- (5) Children whose parent(s)/carer(s) are members of other Christian denominations that are part of churches Together in England.

- (6) Children whose parent(s)/carer(s) are of other faiths.

- (7) Any other children.

The following order of priorities will be applied when it is necessary to decide between applications within any of the above categories:

- i. A sibling attending the school at the time of admission.
- ii. Distance from home to school.

'Strength of commitment' is

demonstrated by the level of the parent or carer's attendance at a place of worship on Sundays. This evidence must be endorsed by a priest or minister at the church where the parent(s)/carer(s) normally worship. Applications will be ranked in the order shown on the supplementary information form as weekly, fortnightly, monthly and occasional attendance, with weekly attendance being given the highest priority. Evidence of baptism will be required. Further details are available from the school.

### ***St Thomas More RC***

If there are more applicants than places available, places will be offered according to the following order of priority:

- (1) Baptised Catholic looked after children and previously looked after children who have been adopted or become subject to a residence or guardianship order; immediately following having been looked after, by Catholic families.

- (2) Baptised Catholic children of practising Catholic parent(s)/carer(s) as verified by reference from the priest of the parish where the family regularly worships. Priority will be given to those who are resident in the parish of St John Fisher & St Thomas More, Eltham Well Hall.

- (3) Children enrolled in the catechumenate.

- (4) Other looked after children and previously looked after children who have been adopted or become subject



to a residence or guardianship order; immediately following having been looked after.

- (5) Children who are members of Eastern Orthodox churches in union with Rome.
- (6) Children of families who are committed members of other Christian denominations.
- (7) Children of other faiths whose parents are in sympathy with the aims and ethos of the school and whose application is supported by a religious leader.
- (8) Any other children.

The following order of priorities will be applied when it is necessary to decide between applications within any of the above categories:

- i. For category 2 above - the evidence of strength of commitment to the faith as demonstrated by the level of the family's Mass attendance on Sundays.
  - ii. For categories 4, 5 and 6 above - the evidence of strength of commitment to the faith as demonstrated by the level of the family's attendance at services.
  - iii. A sibling attending the school at the time of admission.
  - iv. Children with an exceptional and professionally supported medical, social or pastoral need for a place at this school.
  - v. Distance from home to school.
- 'Catholics' include members of the

Latin and Oriental Rite churches that are in union with the Bishop of Rome.

Reference to other Christian denominations refers to denominations that are full members of Churches Together in England. 'Faith commitment' is considered by frequency of church attendance.

Applications will therefore be ranked as regular; occasional or irregular; with regular being given the highest priority. Evidence of baptism or enrolment in the catechumenate will be required.

Further details, including a copy of the parish map, is available from the school.



## Application rates

*We hope the following information will help you consider whether your child is likely to be offered a place at a Greenwich primary school.*

It tells you about applications made to each school for admission in September 2011 and 2012. It also gives the last place offered under distance so that you can see any pattern for qualifying distances.

However, this information must only be used as a guide as application rates may change for this coming year. Qualifying distances for children starting school in September 2013

will depend on the number of applications received. If a school receives more applications than places available, places will be offered to children who are given priority under the admissions criteria. It is therefore very important that you consider the admissions criteria carefully to see whether your child is likely to be offered a place. The primary schools that have a distance criterion as part of their admission arrangements use a straight line

measurement to calculate home to school distance. If you need advice about whether your child is likely to be offered a place at a Royal Greenwich primary school or information about the distance from your home to a particular school, please contact us at [school-admissions@greenwich.gov.uk](mailto:school-admissions@greenwich.gov.uk) or via our Contact Centre on 020 8921 8043.

### *Application rates for entry in September 2011 and 2012*

#### Community schools

<b>Alderwood</b>	<b>2011</b>	<b>2012</b>
<i>Places available</i>	30	60 *
<i>Applications received</i>	73	48
<i>Distance of last offer (m)</i>	313	13,122

\* Please refer to the school's entry on page 31.

<b>Alexander McLeod</b>	<b>2011</b>	<b>2012</b>
<i>Places available</i>	90	90
<i>Applications received</i>	178	172
<i>Distance of last offer (m)</i>	717	668

<b>Bannockburn</b>	<b>2011</b>	<b>2012</b>
<i>Places available</i>	135	105
<i>Applications received</i>	266	313
<i>Distance of last offer (m)</i>	6445	1657

<b>Boxgrove</b>	<b>2011</b>	<b>2012</b>
<i>Places available</i>	60	60
<i>Applications received</i>	162	170
<i>Distance of last offer (m)</i>	1329	988

<b>Brooklands</b>	<b>2011</b>	<b>2012</b>
<i>Places available</i>	30	30
<i>Applications received</i>	154	142
<i>Distance of last offer (m)</i>	617	702

<b>Cardwell</b>	<b>2011</b>	<b>2012</b>
<i>Places available</i>	60	60
<i>Applications received</i>	231	224
<i>Distance of last offer (m)</i>	274	240

<b>Charlton Manor</b>	<b>2011</b>	<b>2012</b>
<i>Places available</i>	60	60
<i>Applications received</i>	145	161
<i>Distance of last offer (m)</i>	1057	1050

<b>Cherry Orchard</b>	<b>2011</b>	<b>2012</b>
<i>Places available</i>	30	30
<i>Applications received</i>	136	161
<i>Distance of last offer (m)</i>	265	347



Conway	2011	2012
Places available	60	60
Applications received	182	166
Distance of last offer (m)	6246	3331

Deansfield	2011	2012
Places available	60	60
Applications received	263	234
Distance of last offer (m)	961	1116

De Lucy	2011	2012
Places available	60	90 *
Applications received	141	159
Distance of last offer (m)	2774	1520

Discovery	2011	2012
Places available	90	90
Applications received	215	234
Distance of last offer (m)	1069	625

\* Please refer to the school's entry on page 32.

Ealdham	2011	2012
Places available	60	60
Applications received	72	74
Distance of last offer (m)	3663	7027

Eglinton	2011	2012
Places available	60	60
Applications received	164	175
Distance of last offer (m)	379	366

Fossdene	2011	2012
Places available	60	60
Applications received	150	163
Distance of last offer (m)	2324	1477

Foxfield	2011	2012
Places available	90	90
Applications received	199	235
Distance of last offer (m)	3797	2863

Gallions Mount	2011	2012
Places available	60	60
Applications received	196	168
Distance of last offer (m)	1588	2234

Gordon	2011	2012
Places available	60	60
Applications received	250	244
Distance of last offer (m)	919	907

Greenacres	2011	2012
Places available	30	30
Applications received	77	77
Distance of last offer (m)	494	917

Greenslade	2011	2012
Places available	30	30
Applications received	175	183
Distance of last offer (m)	319	300

Haimo	2011	2012
Places available	45	45
Applications received	85	86
Distance of last offer (m)	2909	8676

Halstow	2011	2012
Places available	45	60
Applications received	332	340
Distance of last offer (m)	270	319

Henwick	2011	2012
Places available	45	45
Applications received	109	224
Distance of last offer (m)	808	736

Heronsgate	2011	2012
Places available	120	120
Applications received	266	309
Distance of last offer (m)	1717	737

Horn Park	2011	2012
Places available	60	60
Applications received	66	56
Distance of last offer (m)	2085	5028

Invicta	2011	2012
Places available	60	60
Applications received	200	207
Distance of last offer (m)	9592	859

<b>James Wolfe</b>	<b>2011</b>	<b>2012</b>
<i>Places available</i>	60	90*
<i>Applications received</i>	148	154
<i>Distance of last offer (m)</i>	690	1486

\* Please refer to the school's entry on page 33.

<b>Kidbrooke Park</b>	<b>2011</b>	<b>2012</b>
<i>Places available</i>	60	60
<i>Applications received</i>	57	77
<i>Distance of last offer (m)</i>	6394	5271

<b>Linton Mead</b>	<b>2011</b>	<b>2012</b>
<i>Places available</i>	60	60
<i>Applications received</i>	212	208
<i>Distance of last offer (m)</i>	932	873

<b>Meridian</b>	<b>2011</b>	<b>2012</b>
<i>Places available</i>	30	30
<i>Applications received</i>	207	229
<i>Distance of last offer (m)</i>	472	389

<b>Middle Park</b>	<b>2011</b>	<b>2012</b>
<i>Places available</i>	60	60
<i>Applications received</i>	105	101
<i>Distance of last offer (m)</i>	4655	1979

<b>Millennium</b>	<b>2011</b>	<b>2012</b>
<i>Places available</i>	60	60
<i>Applications received</i>	265	241
<i>Distance of last offer (m)</i>	953	1040

<b>Montbelle</b>	<b>2011</b>	<b>2012</b>
<i>Places available</i>	60	60
<i>Applications received</i>	119	147
<i>Distance of last offer (m)</i>	2308	1089

<b>Morden Mount</b>	<b>2011</b>	<b>2012</b>
<i>Places available</i>	60	60
<i>Applications received</i>	50	71
<i>Distance of last offer (m)</i>	2779	3216

<b>Mulgrave</b>	<b>2011</b>	<b>2012</b>
<i>Places available</i>	60	60
<i>Applications received</i>	198	212
<i>Distance of last offer (m)</i>	497	497

<b>Nightingale</b>	<b>2011</b>	<b>2012</b>
<i>Places available</i>	30	30
<i>Applications received</i>	166	174
<i>Distance of last offer (m)</i>	259	225



<b>Plumcroft</b>	<b>2011</b>	<b>2012</b>
<i>Places available</i>	90	90
<i>Applications received</i>	200	191
<i>Distance of last offer (m)</i>	8627	12,472

<b>Rockliffe Manor</b>	<b>2011</b>	<b>2012</b>
<i>Places available</i>	30	30
<i>Applications received</i>	144	108
<i>Distance of last offer (m)</i>	283	611

<b>Sherington</b>	<b>2011</b>	<b>2012</b>
<i>Places available</i>	60	60
<i>Applications received</i>	299	336
<i>Distance of last offer (m)</i>	470	348

<b>South Rise</b>	<b>2011</b>	<b>2012</b>
<i>Places available</i>	90	90
<i>Applications received</i>	193	210
<i>Distance of last offer (m)</i>	2154	3630

<b>Thorntree</b>	<b>2011</b>	<b>2012</b>
<i>Places available</i>	30	30
<i>Applications received</i>	144	145
<i>Distance of last offer (m)</i>	339	410

<b>Timbercroft</b>	<b>2011</b>	<b>2012</b>
<i>Places available</i>	60	60
<i>Applications received</i>	135	132
<i>Distance of last offer (m)</i>	1387	3321

<b>Windrush (Thamesmead site)</b>	<b>2011</b>	<b>2012</b>
<i>Places available</i>	30	30*
<i>Applications received</i>	286	244
<i>Distance of last offer (m)</i>	125	86

<b>Wingfield</b>	<b>2011</b>	<b>2012</b>
<i>Places available</i>	60	60
<i>Applications received</i>	42	40
<i>Distance of last offer (m)</i>	7064	4130

\* Please refer to the school's entry on page 34.

<b>Woodhill</b>	<b>2011</b>	<b>2012</b>
<i>Places available</i>	90	90
<i>Applications received</i>	221	123
<i>Distance of last offer (m)</i>	4892	2883

<b>Wyborne</b>	<b>2011</b>	<b>2012</b>
<i>Places available</i>	60	60
<i>Applications received</i>	137	142
<i>Distance of last offer (m)</i>	1887	4216





### Foundation and voluntary aided schools

<b>Bishop John Robinson</b>	<i>2011</i>	<i>2012</i>
<i>Places available</i>	30	30
<i>Applications received</i>	165	155

<b>Christ Church (SE10)</b>	<i>2011</i>	<i>2012</i>
<i>Places available</i>	30	30
<i>Applications received</i>	50	63

<b>Christ Church (SE18)</b>	<i>2011</i>	<i>2012</i>
<i>Places available</i>	28	28
<i>Applications received</i>	153	148

<b>Eltham Church of England</b>	<i>2011</i>	<i>2012</i>
<i>Places available</i>	45	45
<i>Applications received</i>	193	171

<b>Hawksmoor</b>	<i>2011</i>	<i>2012</i>
<i>Places available</i>	90	90
<i>Applications received</i>	289	302

<b>Holy Family</b>	<i>2011</i>	<i>2012</i>
<i>Places available</i>	30	30
<i>Applications received</i>	50	41

<b>Notre Dame</b>	<i>2011</i>	<i>2012</i>
<i>Places available</i>	30	30
<i>Applications received</i>	128	115

<b>Our Lady of Grace</b>	<i>2011</i>	<i>2012</i>
<i>Places available</i>	30	30
<i>Applications received</i>	152	162

<b>St Alfege with St Peter's</b>	<i>2011</i>	<i>2012</i>
<i>Places available</i>	30	30
<i>Applications received</i>	90	72

<b>St Joseph's</b>	<i>2011</i>	<i>2012</i>
<i>Places available</i>	30	30
<i>Applications received</i>	81	75





<b>St Margaret Clitherow</b>	<b>2011</b>	<b>2012</b>
<i>Places available</i>	30	30
<i>Applications received</i>	146	153

<b>St Margaret's</b>	<b>2011</b>	<b>2012</b>
<i>Places available</i>	40	40
<i>Applications received</i>	141	135

<b>St Mary Magdalene</b>	<b>2011</b>	<b>2012</b>
<i>Places available</i>	60	60
<i>Applications received</i>	132	184

<b>St Mary's</b>	<b>2011</b>	<b>2012</b>
<i>Places available</i>	60	60
<i>Applications received</i>	161	159

<b>St Patrick's</b>	<b>2011</b>	<b>2012</b>
<i>Places available</i>	45	45
<i>Applications received</i>	193	182

<b>St Peter's</b>	<b>2011</b>	<b>2012</b>
<i>Places available</i>	30	30
<i>Applications received</i>	145	170

<b>St Thomas a Becket</b>	<b>2011</b>	<b>2012</b>
<i>Places available</i>	60	30*
<i>Applications received</i>	130	148

<b>St Thomas Moore</b>	<b>2011</b>	<b>2012</b>
<i>Places available</i>	30	30
<i>Applications received</i>	132	127

\* Please refer to the school's entry on page 35.

## Making your application

Moving from nursery to primary school is not an automatic process. If your child was born between 1 September 2008 and 31 August 2009, you will need to make an application for a place in the reception class. If you do not, we may not be able to offer a place at a preference school, even if you already have another child attending that school.

If your child attends nursery in a Royal Greenwich primary school, you must still make an application for a reception place. However, there is no guarantee that your child will be offered a place in the reception class at the same school.

If you are a Royal Greenwich resident and wish to apply for a state maintained school in Royal Greenwich or in any other area, you can apply online or complete the Royal Greenwich common application form. Residents of other boroughs must apply through their home authority even if they wish to apply for a place in a Royal Greenwich school.

### Special educational needs

If your child has a statement of special educational needs, the primary admissions process is organised through the Special Educational Needs Service. You do not need to complete a common application form. For further details please contact the Special Educational Needs Service on 020 8921 8426.

### Applying online

If you apply online, you will be able to see the result before your offer letter arrives. To apply online just go to [www.eadmissions.org.uk](http://www.eadmissions.org.uk) and follow the simple instructions.

Some of the other advantages of applying online are:

- It is quick and easy to use.
- The online system is open from 1 September until the closing date and is available 24 hours a day, seven days a week.
- There is no risk that your application will get lost or delayed in the post.
- You will receive confirmation that your application has been submitted successfully.

If you would prefer to complete the paper form, a copy can be obtained from our website [www.royalgreenwich.gov.uk/admissions](http://www.royalgreenwich.gov.uk/admissions) or by calling our Contact Centre on 020 8921 8043.

If you will be posting your form back to us, it is very important that you use the correct postage so that it does not get delayed in the post. If your application arrives after the closing date, it may be treated as a late application, to be considered after all those submitted on time.

### Closing date for applications

The deadline for submitting your application is 15 January 2013. However, we recommend that you submit your application before this date. This is so we can ensure that it is checked, acknowledged and processed in good time.

### Supplementary information forms

If you are applying for a place as a faith entrant at any of the voluntary aided schools, you will need to complete a supplementary information form in addition to the common application form. Supplementary information forms are available on our website at [www.royalgreenwich.gov.uk/admissions](http://www.royalgreenwich.gov.uk/admissions) or from individual schools.

This form must be returned to the school no later than 15 January 2013.

### Families Information and Outreach Service

The Families Information and Outreach Service offers support to parents and carers who may need support with the school admissions process. The service is available to everyone and provides:

- A wide range of information on local primary schools.
- Support in making informed and realistic preferences.
- Help in completing the relevant forms.
- Information about the appeals process.

If you have questions about which schools will best meet your child's academic and developmental needs, or require support in making your application, please contact the Families Information and Outreach Service at [fis@greenwich.gov.uk](mailto:fis@greenwich.gov.uk) or on 020 8921 6921.

## Application guidance notes

Please read the following section carefully as it contains very important information.

### Parent or carer's details

The person making the application must have parental responsibility for the child. For children who reside with a relative or carer other than a parent, a residence or other court order is required. If you are applying online, you have the option of submitting the documentation electronically. If you will be providing a hard copy, please do not send original documents.

### Home address

This must be a Royal Greenwich address and is where your child resides as the only or principal residence. If your child resides equally between both parents, the principal home address will be considered as being the address at which your child is registered whilst receiving early years provision, with their GP, and, if applicable, the address of the parent who is in receipt of Child Benefit or Child Tax Credits for your child.

### Proof of address

We will check Council Tax records held by the Council to confirm that the address you have given on your application form is your principal home address. If you are not liable for Council Tax or have recently moved, we will write to you asking for alternative proof of address such as:

- Opening/closing accounts for Council Tax and utility accounts.
- A tenancy agreement via a commercial letting agency (the tenancy period must extend beyond the start of the academic year in which your child starts primary school).
- Proof of payment of rent to a landlord on a regular basis.
- Evidence of the exchange of contracts confirming the sale or purchase of a new property.
- For members of the UK armed forces and Crown Servants, an official letter confirming the address of your quarters.



If you are unable to provide the requested information, you can seek advice from us at [school-admissions@greenwich.gov.uk](mailto:school-admissions@greenwich.gov.uk) or via our Contact Centre on 020 8921 8043. Please note that applications submitted without the relevant proof may not be processed.

### False or misleading information

School places are allocated on the basis of the principal home address. Unfortunately, some parents and carers supply false or misleading information on the application form to increase the likelihood of their child being offered a place at a particular school. For example, they claim to live at the address of a relative rather than at their principal home or give the address of a property rented for a period of time before returning to their principal home.

This could result in a child who should have been offered a place at that school being deprived of it. The application form contains a statement that the information supplied is true and that providing false or misleading information may render the application invalid.

In establishing your principal home address we reserve the right to check records held within other Council departments and with external agencies. Where there is suspected fraud, the matter will be referred to our Internal Audit and Anti-Fraud Team for investigation. If we find that an offer of a school place was made on the basis of false or misleading information, we reserve the right to withdraw the offer at any stage during the primary admissions process. In disputed cases we will make a judgement based on the evidence available to us.

### Change of address

You must notify us of any change of address no later than four weeks from the date of your move and provide the relevant proof. If you move to a new address without telling us, and secure an offer of a school place based on your old address, which you otherwise would not have been offered, we shall deem this as misleading information and the offer of a school place may be withdrawn.

If you move to Royal Greenwich from another area before 15 February 2013, your previous home authority will forward your application to us so that we may take over responsibility for processing your application.

If you move into Royal Greenwich after this date, your application will remain the responsibility of the local authority in whose area you lived when you made your application. We will take over responsibility after the offers of places have been made on 17 April 2013.

### School preferences

You can apply for up to six primary schools, listing them in preference order. You can include schools in other areas, but not independent fee-paying schools. You may state the reason for your preference should you wish to do so.

Although it is for you to decide on your preference schools, we recommend that you do not 'waste' a preference by naming a school at which your child is unlikely to be offered a place. **You are strongly advised to include schools nearest to your home address.** If you do not, and it is not possible to offer you one of your preferred schools, your child may be allocated a school much further away. While there is no guarantee that your child will be offered a place at any of your preference schools, the decision not to include schools nearest to your home address could impact upon any entitlement you may have to assistance with home to school travelling expenses. It is important that you consider each school's admissions criteria and previous years' application rates before making your application.

If you are applying for a place at Bannockburn, Heronsgate or Windrush, you may not specify which site you would prefer your child to attend. For further information on how decisions are made, please see pages 7-8.

You must provide details of any children already attending the school. If you do not, your child may not be considered under the sibling criterion. The same principle applies if you are applying on behalf of a looked after child or a child who was previously looked after and has been adopted or is subject to a residence or special guardianship order immediately following having been looked after. If you do not state this in your application, your child may not be given the highest priority for a school place.

Your preferences cannot be changed after the closing date, unless you are able to provide evidence that confirms there has been a significant change in circumstances.

### Medical or social reasons

If you feel that there are special medical or social reasons why your child should be offered a particular school, these reasons must be stated at the application stage so that full consideration may be given before all the places are offered. You will also need to provide supporting evidence. It is expected that a professional, such as a doctor or social worker, will write any supporting statements. If you are applying online, you have the option of submitting your supporting evidence electronically.

Sometimes parents and carers describe a particular medical or social need that can in fact be met in most schools. You should, therefore, state why the school is the most suitable for your child and the implications if your application is not successful.

Although a medical or social reason may apply to other immediate family members as well as the child, priority may only be given where it has been demonstrated there are exceptional circumstances. Childcare arrangements or moderate learning difficulties are not considered as being an exceptional medical or social need. A request for a place in a designated specialist provision (DSP) must be supported by the Special Educational Needs Service.

## Offers of places

Each of your preferences will be considered individually under each school's admission criteria. If more than one offer can be made from your list of preferred schools, we will check your application to see which one is ranked highest, and offer you that place. If only one offer can be made from your list, that school is of course the one you will be offered.

Offers which could have been made for any schools which you placed lower in your preference list will automatically be withdrawn if a higher preference is offered. If it is not possible to offer any of your preference schools, your child will be allocated a place at the nearest Royal Greenwich school that has vacancies after offers have been made. Please note that a school's status (i.e. community, foundation or voluntary aided) is not taken into consideration when places are allocated.

If you applied online you will be sent an email informing you of the outcome of

your application during the evening of 17 April 2013. You will also be able log on to [www.eadmissions.org.uk](http://www.eadmissions.org.uk) to view the outcome of your application at this time. If you applied online but it has not been possible to offer your child a place at your first preference school, we will also send you a letter, by first class post, on 17 April 2013 providing more information regarding the decision and what you might do next.

If you applied using the paper form you will not be able to access the result of your application electronically. We will post a letter by first class post on 17 April 2013 informing you of the outcome of your application.

If it has been possible to offer your child a place at your first preference school, we will assume that you wish to accept this offer. In the unlikely event that you do not wish to accept this offer, you will need to let us know.

If you have been offered a lower preference school, you will need to advise us if you wish to accept or decline the offer. This may be done in one of the following ways:

- If you applied online, you can respond via the eadmissions portal at [www.eadmissions.org.uk](http://www.eadmissions.org.uk), or
- You can email us at [school-admissions@greenwich.gov.uk](mailto:school-admissions@greenwich.gov.uk), or
- Complete the reply slip attached to your notification letter.

Regardless of which method you choose, you need to respond by 2 May 2013. If you do not respond by this date and it can be demonstrated that every reasonable effort has been made to contact you, the offer will be withdrawn. If you do not accept the offer, you will need to confirm what alternative arrangements you are making for your child's education.

If an offer is made due to an error in the co-ordinated admissions process, we reserve the right to withdraw the offer and re-allocate school places in accordance with the published admissions criteria.

## Deferred entry

You may, if you wish, defer your child's entry to the reception class until the term after their fifth birthday. If your child's entry

is deferred, the school must hold your child's place and not offer it to another child. Alternatively, you may request that your child attends part-time until he or she reaches statutory school age. If you decide that you wish to defer your child's entry, you will need to confirm this with the headteacher of the primary school at which your child has been offered a place. You must also make arrangements with the early years setting where your child currently receives nursery provision as soon as possible to arrange for your child to remain there for an extended period.

If your child remains in nursery provision as a preferred option, they will continue to access 15 hours a week of early years education within the maintained, voluntary, private and independent nursery sectors.

## Late applications

Applications received after 15 January 2013 but before 15 February 2013 may be treated as being late with 'good cause', if it can be demonstrated that family or other circumstances made it impossible to apply by the closing date. An application submitted late with 'good cause' will be treated the same as those applications submitted on time. If you submit your application form after 15 January 2013, please state the reason why, providing documentary evidence where possible. We can then assess whether your application may be treated as late with 'good cause'. Examples of what is considered to be 'good cause' include, where a single parent or carer has been ill for some time, there has been a recent death in the family, or if a family has just moved into the area or has come from abroad.

Late applications received by 15 February 2013 that are not deemed as being late with 'good cause' and all applications submitted after this date will be considered, strictly in accordance with the admission criteria, after offer have been made on 17 April 2013.

## Waiting lists

If you have been offered one of your lower preference schools, you may request for your child's name to be placed on the waiting list for any school ranked as a higher preference on your application form. This also applies if you have not been offered any of your preference schools.

Your child's name will be added to a school's waiting list ranked in admission criteria order. This means that your child's name may move down as well as up the waiting list. Any vacancy that arises will be offered to the next applicant on the waiting list.

Your child's name may not be added to the waiting list of any school listed as a lower preference than the school you have been offered, unless you are able to provide evidence that confirms there has been a significant change in your circumstances. Waiting lists are maintained until the end of August 2014.

Foundation and voluntary aided schools have similar arrangements for maintaining waiting lists. Further information on how waiting lists are maintained is available from individual schools.

## Appeals

You have the right to appeal against the decision not to offer your child a place at any of the schools for which you have applied. Appeals are heard by an independent appeal panel in accordance with the Schools Standards & Framework Act 1998. However, it is expected you will only appeal against the decision not to offer a place at higher ranked preference schools listed on your application form.

With regard to split site schools (i.e. Bannockburn, Heronsgate and Windrush) you may only appeal if your child has not been offered a place at the school. There is no right of appeal against the decision not to offer a place at a particular site.

The law requires that infant pupils have to be taught in classes of no more than 30 pupils. The admission number for each school has been set to ensure that this is possible. Due to this legal requirement, the power of independent appeal panels to allow appeals is very limited.

Appeals against admission decisions are made against the admission authority for the school concerned. Royal Greenwich makes these arrangements in the case of community schools.

Appeals are normally heard in June and July. For foundation and voluntary aided schools, the governing body makes similar arrangements for appeals.

To appeal against a decision not to offer your child a place at a community school, you will need to complete an appeal form stating your reasons for appealing against the admission decision. Appeal forms and guidance notes on the appeals procedure are available at [www.royalgreenwich.gov.uk/admissions](http://www.royalgreenwich.gov.uk/admissions). If you require a hard copy, please call our Contact Centre on 020 8921 8043.

If you have been refused a place at a foundation or voluntary aided school, you will need to complete an appeal form provided by that school.

## Frequently asked questions

We hope the following information will answer the main questions which you may have about the admissions process. But if you need further advice, contact us at [school-admissions@greenwich.gov.uk](mailto:school-admissions@greenwich.gov.uk) or call our Contact Centre on 020 8921 8043.

### **1 Why have co-ordinated admissions? How does this work if I want to include a school in another borough in my list of preferred schools?**

To ensure that, as far as possible, parents and carers applying for a primary school place for their child receive an offer of one (and only one) school place on the same day, and to remove the problem of some parents and carers holding multiple offers of places whilst others have none.

To ensure that the system is effective, there is a common application form on which six preferences can be expressed in rank order. The schools can be within Royal Greenwich or in other boroughs. We will co-ordinate applications from Royal Greenwich residents, irrespective of which schools they apply for.

Each admission authority will consider all applications in accordance with its own admission criteria. If more than one offer can be made from your list of preferred schools, we will check your application form to see which one is ranked highest and offer you that place. If only one offer can be made from your list, that of course is the one you will be offered. We will hold only the offer that is the highest preference on your application form and all lower preference schools will be withdrawn so that these places may be offered to other applicants.

### **2 Do I have to list six schools?**

No, but you are strongly encouraged to list as many as possible - up to six - as this will increase your chances of being offered a place. As any of your preferences may be offered, it is recommended you do not name any school you do not wish to be offered.

### **3 Which schools can I list on the form?**

Any maintained school or academy. Schools in the independent sector do not fall within the scheme. Although you are not required to name the schools nearest to your home address as your preferences, if you choose not to do so and it is not possible to offer you one of your preferred schools, your child may be allocated a school much further away.

### **4 Am I guaranteed a place for my child at one of the schools listed on my form?**

No, this cannot be guaranteed. Much depends on how many people apply for places at each school, whether applicants have brothers or sisters already there, and so on. These things can vary from year to year. The more schools you list, the better your chances of getting a place for your child at one of them. Admission authorities publish information on the number of applications to schools in previous years, and how far away schools have tended to recruit from. This can give you some idea of how likely it is you will obtain a place, but it is only a guide, not a prediction. It can help you make a more realistic choice, but you are of course entitled to express a preference for any school you wish.

### **5 Does the order in which I list schools affect my chances of getting a place?**

No, we will not pass on details to the school of where the school is ranked within your preferences and no school will be told about other schools you have applied for. The order of preference is only used where it is possible to offer you a place at more than one school. For example, if you list six schools and you could be offered a place at numbers 2, 4 and 5, you will be offered school 2 - the highest ranked on your list.

### **6 If I list a school as my first preference, does it mean I have a better chance of getting a place than someone who lists that school as second or lower preference?**

No, as an 'equal preference' system is used. This means that each preference will be considered on its merits, using the admission criteria for the particular school. For example, someone might list a school first, but live a long way from it. They might be less likely to be offered a place than someone who listed that school as a second (or even lower) preference, yet live closer to the school.

You should put all schools genuinely in the order you prefer them. There is no need for 'guessing games' as all the preferences are treated equally, but do bear in mind the admission criteria for each school, for example the distance from your home.

Remember it is your responsibility to make sure you have ranked your preferences in the order you want them to be considered.

### **7 What if I can't submit my application by 15 January?**

Late applications, submitted with 'good cause' after the closing date but before 15 February 2013 will be treated in the same way as applications submitted by the closing date.

Late applications received by 15 February that are not deemed as being late with 'good cause' and all applications submitted after this date will be considered after offers have been made. For further details, see page 28.

### **8 Who decides whether a place can be offered at a school?**

The admission authority for the school. In the case of community schools, the admission authority is Royal Greenwich. For foundation and voluntary aided schools the admission authority is the school's governing body. Each admission authority has to publish the criteria it will use to decide who will be given a place at the school if there are more applicants than places available. The admission criteria for schools in Royal Greenwich are described on pages 7-19.



## 9 Do I have to accept the offer?

No. However, if you don't accept the offer, you will need to state what alternative arrangements you are making for your child's education. For further details, see pages 27-28.

## 10 What if I'm not offered a place at any of the schools I listed on my application form?

Your child will be allocated a place at the nearest school, based on home to school distance, that has vacancies after offers have been made. You may request your child's name be placed on a waiting list for any school listed on your application in case a place becomes available. For further details, see page 28. You may appeal to the admission authority which made the decision not to offer a place. For further details, see pages 28-29.

## In-year admissions and school transfers

The following information only applies to children born before 1 September 2008 who will be applying for a primary school place for entry during the 2012/13 academic year. In the case of community schools, places will be offered to children in the following priority order:

1. Looked after children.
2. Children who have a sibling already attending the school. (This does not include the nursery class).
3. Other children based on home to school distance (as a straight line measurement).

For Hawksmoor and voluntary aided schools, different arrangements may apply.

### In-year admissions

If you have recently moved into the area and are looking for a primary school place for your child, you need to complete an in-year primary admission form (INPCAF) which can be downloaded from [www.royalgreenwich.gov.uk/admissions](http://www.royalgreenwich.gov.uk/admissions). If you require a hard copy, please call our Contact Centre on 020 8921 8043.

Residents of other boroughs will need to apply through their home authority and complete a similar form provided by that borough.

Applications for children from overseas will not normally be considered until they are settled in Royal Greenwich. However, if you are a member of the UK armed forces or a Crown Servant, you may apply for a school place for your child in advance of your move into the area.

You will need to provide an official letter which gives a relocation date and the address of your quarters.

You can name up to six primary schools, listed in order of preference, even if you are applying for a school in another area. You should not include independent fee-paying schools. Although every effort will be made to meet your wishes, it might not be possible to offer a place to your child at one of your preferred schools. Your child may be allocated a place at a school where there is a vacancy. If a place is not offered at a preferred school you may request for your child's name to be placed on the waiting list. For further details, see page 28. You will also have the right of appeal. For further information on appeals, see pages 28-29.

### School transfers

Changing schools within the school year is disruptive and not usually in the child's best interests. We recommend that before requesting a transfer, you discuss your reasons with senior staff at your child's school. They will be happy to discuss any concerns and help put matters right. If, after full consultation with members of staff, you still wish to transfer your child to another school, you need to complete an in-year primary admission form (INPCAF) which can be downloaded from [www.royalgreenwich.gov.uk/admissions](http://www.royalgreenwich.gov.uk/admissions). If you require a hard copy, please call our Contact Centre on 020 8921 8043. We will advise you if it is possible to offer your child a place at an alternative school. If a place is not offered at a preferred school you may request for your child's name to be placed on the waiting list. For further details, see page 28. You will also have the right of appeal. For further information on appeals, see pages 28-29.





You should not withdraw your child from his or her current school unless you have secured a place elsewhere.

### **Fair Access**

A Fair Access Protocol exists so that children with a history of challenging behaviour and those deemed vulnerable, are offered an appropriate education placement as quickly as possible.

The Fair Access Panel meets on a fortnightly basis and consists of representatives from Royal Greenwich primary schools, the local authority and other agencies. The Panel considers all information available and the child's individual circumstances to make an informed decision as to what school would best meet the child's needs. Children admitted via the Fair Access Panel take priority over other children on a school's waiting list and those awaiting an appeal.

## **School contact details and place information**

All Royal Greenwich maintained schools are day schools. Most schools can offer parents and carers access to a breakfast and after school club service, offering childcare from 8.00am to 6.00pm.

Please contact the Families Information and Outreach Service at [fis@greenwich.gov.uk](mailto:fis@greenwich.gov.uk) or on 020 8921 6921 for further details.

### **Community primary schools**

The admission criteria for community schools are shown on pages 7-8.

#### **Alderwood**

Rainham Close, SE9 2JH  
020 8850 6841  
Executive Headteacher: Mrs B Warren  
Age range: 3-11  
Nursery places: 52  
Reception places: 60\*

\* A consultation will take place during the 2012/13 school year on the proposal to increase permanently the published admission number from 30 to 60 for entry from September 2013.

The school has a Children's Centre, providing integrated early education and childcare, information, health services and family support for local families with young children. For further information, please call 020 8850 5927.

The school also has designated special provision for pupils with an autistic spectrum disorder. Contact the school for further details.

#### **Alexander McLeod**

Fuchsia Street, SE2 0QS  
020 8311 2266  
Headteacher: Mr L Cawthorne  
Age range: 4-11  
No nursery provision  
Reception places: 90

#### **Bannockburn**

Plumstead High Street, SE18 1HE  
(High Street site)  
Church Manorway, SE2 0HY  
(Manorway site)  
020 8854 2169  
Headteacher: Mr R Carpenter  
Age range: 3-11  
Nursery places: 104  
Reception places: 105

#### **Boxgrove**

Boxgrove Road, SE2 9JP  
020 8310 1912  
Executive Headteacher: Mrs H Broughton  
Age range: 3-11  
Nursery places: 52  
Reception places: 60

Mulberry Park Children's Centre is situated on the school site, providing integrated early education and childcare, information, health services and family support for local families with young children. For further information, please call 020 8310 0040.

#### **Brooklands**

Medebourne Close, SE3 9AB  
020 8852 8210  
Headteacher: Mr N Osborne  
Age range: 3-11  
Nursery places: 52  
Reception places: 30



### Cardwell

Frances Street, SE18 5LP  
020 8854 1051  
Headteacher: Ms C Smith  
Age range: 3-11  
Nursery places: 104  
Reception places: 60

The school has a Children's Centre, providing integrated early education and childcare, information, health services and family support for local families with young children. For further information, please call 020 8854 7342.

### Charlton Manor

Indus Road, SE7 7EF  
020 8856 6525  
Headteacher: Mr T Baker  
Age range: 3-11  
Nursery places: 104  
Reception places: 60

### Cherry Orchard

Rectory Field Crescent, SE7 7DG  
020 8856 6766  
Executive Headteacher: Mrs J Beames  
Age range: 3-11  
Nursery places: 52  
Reception places: 30

### Conway

Gallosson Road, SE18 1QY  
020 8854 0897  
Headteacher: Mrs Y Carlsson-Ruban  
Age range: 3-11  
Nursery places: 104  
Reception places: 60

### Deansfield

Dairsie Road, SE9 1XP  
020 8850 1218  
Executive Headteacher: Mr J Camp  
Age range: 3-11  
Nursery places: 104  
Reception places: 60

### De Lucy

Cookhill Road, SE2 9PD  
020 8310 5290  
Headteacher: Mrs L Cohen  
Age range: 3-11  
Nursery places: 104  
Reception places: 90\*

\* A consultation will take place during the 2012/13 school year on the proposal to increase permanently the published admission number from 60 to 90 for entry from September 2013.

### Discovery

Battery Road, SE28 0JN  
020 8855 2470  
Headteacher: Mrs J Perry  
Age range: 3-11  
Nursery places: 104  
Reception places: 90

The school has a Children's Centre, providing integrated early education and childcare, information, health services and family support for local families with young children.

The school also has designated special provision for pupils with an autistic spectrum disorder. For further information, please contact the school.

### Ealdham

Ealdham Square, SE9 6BP  
020 8850 5484  
Headteacher: Mr C York  
Age range: 3-11  
Nursery places: 104  
Reception places: 60

The school has a family learning centre. For further information on this service, please contact the school.

### Eglinton

Paget Rise, SE18 3PY  
020 8854 6917  
Headteacher: Ms M Carney  
Age range: 3-11  
Nursery places: 208  
Reception places: 60

### Early Years Centre

Age range: 3 months-5 years

In addition to the primary school, the setting encompasses an Early Years and Children's Centre, providing integrated early education and childcare, information, health services and family support for local families with young children.

The under 3's unit and the extended day provision for 48 weeks of the year are available 8.00am to 6.00pm daily during the school closure periods and after normal school hours during term time. For further information, please contact the school.

### Fossdene

Victoria Way, SE7 7NQ  
020 8858 5585  
Headteacher: Ms C Doyle  
Age range: 3-11  
Nursery places: 78  
Reception places: 60

### Foxfield

Sandbach Place, SE18 7EX  
020 8854 0816  
Headteacher: Mr M Dickson  
Age range: 3-11  
Nursery places: 104  
Reception places: 90

The school also has designated special provision for pupils with an autistic spectrum disorder. For further information, please contact the school.

### Gallions Mount

Purrett Road, SE18 1JR  
020 8854 2691  
Headteacher: Mr D Johnston  
Age range: 3-11  
Nursery places: 52  
Reception places: 60

### Gordon

Earlshall Road, SE9 1QG  
020 8850 5486  
Headteacher: Mr J Taylor  
Age range: 3-11  
Nursery places: 52  
Reception places: 60

### Greenacres

Witherston Way, SE9 3JN  
020 8857 4965  
Executive Headteacher: Mrs B Warren  
Age range: 3-11  
Nursery places: 52  
Reception places: 30

The school has a Children's Centre, providing integrated early education and childcare, information, health services and family support for local families with young children. The school also has a family learning centre and under 3's unit. The school offers specialist provision for children with language impairment. For further information, please contact the school.

### Greenslade

Erindale, SE18 2QQ  
020 8316 6847  
Headteacher: Mr D Ashley  
Age range: 3-11  
Nursery places: 52  
Reception places: 30

### Haimo

Haimo Road, SE9 6DY  
020 8850 4911  
Headteacher: Ms K Barnes  
Age range: 3-11  
Nursery places: 52  
Reception places: 45

### Halstow

Halstow Road, SE10 0LD  
020 8858 2767  
Executive Headteacher: Mrs M Whitehead  
Age range: 4-11  
No nursery provision  
Reception places: 60

### Henwick

Henwick Road, SE9 6NZ  
020 8856 8627  
Headteacher: Ms J Willer  
Age range: 3-11  
Nursery places: 52  
Reception places: 45

### Heronsgate

Whinchat Road, SE28 0DW  
(Thamesmead site)  
Burrage Grove, SE18 7LJ  
(Royal Arsenal site)  
020 8317 0809  
Headteacher: Mr N Prockter  
Age range: 3-11  
Nursery places: 156  
Reception places: 120

### Horn Park

Alnwick Road, SE12 9BT  
020 8857 5003  
Headteacher: Mr D Roll  
Age range: 3-11  
Nursery places: 52  
Reception places: 60

### Invicta

Invicta Road, SE3 7HE  
020 8858 3831  
Headteacher: Mrs M Corbett  
Age range: 3-11  
Nursery places: 52  
Reception places: 60

The school has a Children's Centre, providing integrated early education and childcare, information, health services and family support for local families with young children. For further information, please contact the school.

### James Wolfe

Randall Place, SE10 9LA  
020 8858 2472  
Executive Headteacher: Mrs M Whitehead  
Age range: 3-11  
Nursery places: 52  
Reception places: 60\*

\* A consultation will take place during the 2012/13 school year on the proposal to increase permanently the published

admission number from 60 to 90 for entry in September 2013.

The school offers specialist provision for children with hearing impairment. Please contact the school for further details.

### Kidbrooke Park

Hargood Road, SE3 8HS  
020 8856 8315  
Executive Headteacher: Mrs H Broughton  
Age range: 3-11  
Nursery places: 52  
Reception places: 60

### Linton Mead

Central Way, SE28 8DT  
020 8310 1902  
Executive Headteacher: Mrs J Beames  
Age range: 3-11  
Nursery places: 104  
Reception places: 60

### Meridian

Old Woolwich Road, SE10 9NY  
020 8858 3572  
Headteacher: Ms J Graham  
Age range: 3-11  
Nursery places: 52  
Reception places: 30

The school has a special unit for deaf children. Please contact the school for further details.

### Middle Park

Middle Park Avenue, SE9 5RX  
020 8850 8747  
Headteacher: Ms D Adkinson  
Age range: 3-11  
Nursery places: 52  
Reception places: 60

### Millennium

John Harrison Way, SE10 0BG  
020 8858 0394  
Headteacher: Mr J Golding  
Age range: 3-11  
Nursery places: 52  
Reception places: 60

This school has designated special provision for children with an autistic spectrum disorder. Please contact the school for further details.

### Montbelle

Milverton Way, SE9 3EY  
020 8857 3909  
Headteacher: Mrs R Waite  
Age range: 3-11  
Nursery places: 52  
Reception places: 60

### Morden Mount

Lewisham Road, SE13 7QP  
020 8692 2920  
Headteacher: Mrs M Crow  
Age range: 3-11  
Nursery places: 104  
Reception places: 60

Quaggy Children's Centre is also located on the school site. It provides integrated early education and childcare, information, health services and family support for local families with young children. For further information, please call 020 8465 9785.

### Mulgrave

Rectory Place, SE18 5DA  
020 8317 9211  
Headteacher: Mr D Dixon  
Age range: 3-11  
Nursery places: 208  
Reception places: 60

### Early Years Centre

Age range: 3 months-5 years

In addition to the primary school, the setting encompasses an Early Years and Children's Centre, providing integrated early education and childcare, information, health services and family support for local families with young children. The extended day scheme offering child care provision is available for 48 weeks of the year from 8.00am to 6.00pm daily during the school closure periods and after normal school hours during term time.

The ICAN speech and language service has 16 places. For further information, please contact the school.

### Nightingale

Bloomfield Road, SE18 7JJ  
020 8854 6838  
Headteacher: Mrs L Pethick  
Age range: 3-11  
Nursery places: 52  
Reception places: 30

### Plumcroft

Plum Lane, SE18 3HW  
020 8854 1308  
Headteacher: Mr R Slade  
Age range: 3-11  
Nursery places: 60  
Reception places: 90

### Rockliffe Manor

Bassant Road, SE18 2NP  
020 8854 4785  
Executive Headteacher: Mr R Carpenter  
Age range: 3-11  
Nursery places: 52  
Reception places: 30



### **Sherington**

Wyndcliff Road, SE7 7JP  
020 8858 5497  
Headteacher: Ms D Atkinson  
Age range: 3-11  
Nursery places: 104  
Reception places: 60

The school has a Children's Centre, providing integrated early education and childcare, information, health services and family support for local families with young children. For further information, please contact the school direct.

### **South Rise**

Brewery Road, SE18 7PX  
020 8855 1050  
Executive Headteacher: Mr J Camp  
Age range: 3-11  
Nursery places: 104  
Reception places: 90

### **Thorntree**

Thorntree Road, SE7 8AE  
020 8858 0268  
Headteacher: Ms R Fenwick  
Age range: 3-11  
Nursery places: 52  
Reception places: 20

### **Timbercroft**

Timbercroft Lane, SE18 2SG  
020 8854 6915  
Headteacher: Ms J Stephenson  
Age range: 3-11  
Nursery places: 52  
Reception places: 60

### **Windrush**

Woolwich Road, SE7 8LN  
(Charlton site)  
Bentham Road, SE28 8AR  
(Thamesmead site)  
020 8310 0157  
Headteacher: Ms J Marchant  
Age range: 3-11  
Nursery places: 52  
Reception places: 120\*

\* A consultation will take place during the 2012/13 school year on the proposal to increase permanently the published admission number from 30 to 120 for entry in September 2013.

The Charlton site will have 90 reception places (primarily to serve the community in Charlton and Woolwich) and the Thamesmead site will have 30 reception places.

### **Wingfield**

Moorehead Way, SE3 9XU  
020 8856 5298  
Headteacher: Ms J McCalla  
Age range: 3-11  
Nursery places: 104  
Reception places: 60

### **Woodhill**

Woodhill, SE18 5JE  
020 8854 5055  
Headteacher: Mr G Gibson  
Age range: 3-11  
Nursery places: 104  
Reception places: 90

### **Wyborne**

Footscray Road, SE9 2EH  
020 8850 4933  
Headteacher: Mrs S White  
Age range: 3-11  
Nursery places: 52  
Reception places: 60

### **Foundation school**

A summary of Hawksmoor's admission criteria is available on page 11. However, it is recommended that you obtain a full copy of the admissions policy from the school.

### **Hawksmoor**

Bentham Road, SE28 8AS  
020 8310 2140  
Headteacher: Ms B Brammer  
Age range: 3-11  
Nursery places: 104  
Reception places: 90

### **Voluntary aided schools: Catholic**

A summary of the admission criteria for each school is available on pages 8-19. However, it is recommended that you obtain a full copy of the admissions policy from the school. If you wish to apply for a place as a faith entrant at a Catholic school, you will need to complete a supplementary information form as well as the common application form.

Supplementary information forms are available at [www.royalgreenwich.gov.uk/admissions](http://www.royalgreenwich.gov.uk/admissions) or from the relevant school.





### **Holy Family**

Tudway Road, SE3 9XY  
020 8856 2708  
Headteacher: Miss L Harris  
Age range: 3-11  
Nursery places: 52  
Reception places: 30

### **Notre Dame**

Eglinton Road, SE18 3SJ  
020 8854 0585  
Headteacher: Mrs F Nelligan  
Age range: 4-11  
No nursery provision  
Reception places: 30

### **Our Lady of Grace**

Charlton Road, SE7 7EZ  
020 8858 2262  
Headteacher: Mr S Small  
Age range: 4-11  
No nursery provision  
Reception places: 30

### **St Joseph's**

Commerell Street, SE10 9AN  
020 8858 4182  
Headteacher: Mrs C Green  
Age range: 4-11  
No nursery provision  
Reception places: 30

### **St Margaret Clitherow**

Cole Close, SE28 8GB  
020 8310 1699  
Headteacher: Miss M Wosiek  
Age range: 3-11  
Nursery places: 52  
Reception places: 30

### **St Mary's**

Glenure Road, SE9 1UF  
020 8850 7835  
Headteacher: Miss M Jackson  
Age range: 3-11  
Nursery places: 52  
Reception places: 60

### **St Patrick's**

Griffin Road, SE18 7QG  
020 8854 3881  
Headteacher: Ms M Murphy  
Age range: 3-11  
Nursery places: 52  
Reception places: 45

### **St Peter's**

Crescent Road, SE18 7BN  
020 8265 0028  
Headteacher: Mrs M O'Regan  
Age range: 4-11  
No nursery provision  
Reception places: 30

### **St Thomas a Becket**

Mottisfont Road, SE2 9LY  
020 8310 5394  
Headteacher: Mrs M Manley  
Age range: 3-11  
Nursery places: 52  
Reception places: 60\*

\* A consultation will take place during the 2012/13 school year on the proposal to increase permanently the published admission number from 30 to 60 for entry from September 2013.

### **St Thomas More**

Appleton Road, SE9 6NS  
020 8856 9153  
Headteacher: Mr P Finlay  
Age range: 4-11  
No nursery provision  
Reception places: 30

## ***Voluntary aided schools: Church of England***

A summary of the admission criteria for each school is available on pages 8-19. However, it is recommended that you obtain a full copy of the admissions policy from the school. If you wish to apply for a place as a faith entrant at a Church of England school, you will need to complete a supplementary information form as well as the common application form.

Supplementary information forms are available at [www.royalgreenwich.gov.uk/admissions](http://www.royalgreenwich.gov.uk/admissions) or from the relevant school.

### **Bishop John Robinson**

Hoveton Road, SE28 8LW  
020 8310 9160  
Headteacher: Mr A Redman  
Age range: 3-11  
Nursery places: 52  
Reception places: 30



### **Christ Church (SE10)**

Commerell Street, SE10 0DZ  
020 8858 3974  
Acting Headteacher: Ms A Cooper  
Age range: 4-11  
No nursery provision  
Reception places: 30

### **Christ Church (SE18)**

Shooters Hill Road, SE18 3RS  
020 8856 4513  
Acting Headteacher: Mrs C Favell  
Age range: 4-11  
No nursery provision  
Reception places: 28

### **Eltham Church of England**

Roper Street, SE9 1TR  
020 8850 1528  
Headteacher: Mr J Goodey  
Age range: 4-11  
No nursery provision  
Reception places: 45

### **St Alfege with St Peter's**

Creek Road, SE10 9RB  
020 8858 3613  
Headteacher: Mrs H Burnie  
Age range: 3-11  
Nursery places: 52  
Reception places: 30

### **St Margaret's**

St. Margaret's Grove, SE18 7RL  
020 8854 3924  
Headteacher: Mr J Lunnon  
Age range: 3-11  
Nursery places: 52  
Reception places: 40

### **St Mary Magdalene**

Kingsman Street, SE18 5PW  
020 8854 3531  
Headteacher: Mrs C Harrison  
Age range: 3-11  
Nursery places: 52  
Reception places: 60

## ***Extended schools childcare***

Extended schools childcare is care for school aged children, and supports parents and carers so that they are able to work or attend education or training. It includes breakfast clubs, after school clubs, registered childminders and holiday play schemes.

Childcare can be run by a school, the Council, a voluntary or private organisation or a registered individual. It can be on a school site or can be off-site with escorts organised to deliver and collect children to and from their schools. It may be available to children from more than one school and is usually registered with Ofsted on the Early Years or Voluntary Childcare registers. School managed childcare is inspected under the school's inspection process.

**Breakfast clubs** offer children the opportunity to play, meet friends and have breakfast before school. Most Royal Greenwich schools can offer children access to a breakfast club.





They usually open at 8.00am (although some start earlier) and are only available during school term time. Breakfast clubs may take place on a school site or in other local premises and may have children from more than one school. Formal supervised escort arrangements will be in place to ensure that children arrive safely at their own school if the club takes place somewhere else.

**After school clubs** offer children the chance to play, undertake homework and relax with friends in a supervised setting, overseen by trained and experienced play workers. Most Royal Greenwich schools can offer children access to an after school club, on site or at a nearby venue. After school clubs start at the end of the school day, when younger children will be collected from their teacher and older children will make their way to the play club room(s). All children attending a club that is not on their school site will be transferred by a formal supervised escort.

**Registered childminders** can offer a before and after school and holiday childcare service, in a home setting that has been assessed to ensure it is safe for children. They can care for school aged children and their younger siblings in one place and may be able to provide extended hours of care. Registered childminders have undertaken training and can offer a flexible childcare service.

**Holiday play schemes** offer all day care for children of school age during the holidays. They usually open at 8.00am and close at 6.00pm, although this does vary.

For further information about all the extended school's childcare services in Royal Greenwich (including the schools that they deliver to and collect from), registered childminders and childminder places, and holiday play schemes are available from our website at [www.royalgreenwich.gov.uk/fis](http://www.royalgreenwich.gov.uk/fis). Alternatively, you can contact the Families Information and Outreach Service at [fis@greenwich.gov.uk](mailto:fis@greenwich.gov.uk) or on 020 8921 6921.

## Financial assistance

Royal Greenwich offers many services to assist children in getting the best out of their education. The following section gives brief details of some of these support services and who is eligible.

Please contact the services direct if you are unsure if you are eligible or if you would like further information.

The Children's Services Directory has comprehensive and up-to-date information on local organisations, services and events relating to children and their families. To find out more, please go to [www.royalgreenwich.gov.uk/directories](http://www.royalgreenwich.gov.uk/directories).

### School meals

Midday meals are available in all Royal Greenwich primary schools. All menus comply with national nutritional standards for school food to ensure healthier eating.

Children who need a special diet or have a food allergy can have special meals. If you are receiving one of the following benefits your child will be entitled to receive free school meals:

- Income Support
- Income-related Jobseeker's Allowance
- Income-related Employment and Support Allowance
- Child Tax Credits and an annual income below £16,190, providing you are not receiving Working Tax Credits
- Pension Credits Guarantee if you also receive Child Tax Credits
- Support under Part 6 of the Immigration & Asylum Act 1999.

Further details and application forms are available from the Pupil Benefits Section at [pandsbenefits@greenwich.gov.uk](mailto:pandsbenefits@greenwich.gov.uk) or on 020 8921 2570.

### School clothing

If you are a Greenwich resident, you may be entitled to a clothing grant to help with the costs of school clothing if you are eligible for free school meals (see above) or if you receive one of the following benefits:

- Working Tax Credits
- Child Tax Credits at a rate higher than the basic family and baby element
- Pension Credits Guarantee if you also get Child Tax Credits at a rate higher than the basic family and baby element.

The grant is to assist with some of the costs of purchasing clothing, which is suitable for school use. There are two grants available for primary school children, a grant of £40 when entering the reception class and another of £40 when starting in Year 3.

Further details and application forms are available from the Pupil Benefits Section at [pandsbenefits@greenwich.gov.uk](mailto:pandsbenefits@greenwich.gov.uk) or on 020 8921 2570.

### School milk

Many primary schools provide one third of a pint of milk to their pupils. This is free to pupils who are entitled to free school meals. Further details are available from your child's school.

### Assistance with home to school travelling expenses

It is the parent or carer's responsibility to ensure that their child attends school.

All children and young people under the age of 19 who are in full time education can travel free on London buses and trams. For further details about eligibility and application forms, please go to the Transport for London's website at [www.tfl.gov.uk](http://www.tfl.gov.uk) or contact the Oyster Card helpline on 0845 330 9876. Alternatively, you can obtain an application form from your local post office.



In some instances, we may consider providing assistance with transport to children and young people living in Royal Greenwich if:

- A child is aged under eight years old, is attending the nearest suitable qualifying school, and the journey between home and school is more than two miles by the available walking route.
- A child is aged eight years or older, is attending the nearest suitable qualifying school, and the journey between home and school is more than three miles by the shortest available walking route. (Children aged eight years or over from low-income families may qualify for travel assistance if the journey to the nearest qualifying school is more than two miles).

Assistance with home to school travelling expenses may also be considered where it has been demonstrated that there are exceptional circumstances. For further information, go to [www.royalgreenwich.gov.uk/info/3/school-travel\\_support](http://www.royalgreenwich.gov.uk/info/3/school-travel_support).

We also offer free transport to and from school for children who have a statement of special needs and are unable to use public transport because of their special needs. Transport is provided for children who attend a special school or designated special provision, although independent travel is encouraged, where possible, for older students. Transport may also be agreed for specific medical reasons for children who do not have a statement of special needs. Further details can be obtained by contacting the Special Educational Needs Service on 020 8921 8426.

## ***Special Educational Needs Service***

We are proud of our mainstream schools' ability to meet the needs of children and young people with special educational needs. Most children attend mainstream schools and Ofsted inspection reports confirm that, overwhelmingly, they do well there.

Some children who need a high level of support attend designated special provision (DSPs) provided in some of our mainstream schools.

The following schools have specialist provision:

### **Alderwood School**

Children with autistic spectrum disorder





### **Discovery School**

Children with autistic spectrum disorder

### **Foxfield School**

Children with autistic spectrum disorder

### **Greenacres School**

Children with language impairment

### **James Wolfe School**

Children with hearing impairment

### **Meridian School**

Children with hearing impairment

### **Millennium School**

Children with autistic spectrum disorder

For further details, please contact the schools direct.

Some children with very complex needs attend special schools. The primary special schools maintained by Royal Greenwich are:

### **Waterside School**

Robert Street, SE18 7NY

Tel: 020 8317 7659

Headteacher: Ms S Vernoit

Age range: 4-11

This school supports pupils with emotional and behavioural difficulties. The school also provides an outreach behaviour support service for Royal Greenwich primary schools.

### **Willow Dene School**

Welton Road, SE18 2JD

Tel: 020 8854 9841

Executive Headteacher: Mr J Camp

Age range: 3-11

Assessment nursery and day special school for pupils with autistic spectrum disorder, complex and severe learning difficulties and physical difficulties.

For more information about special needs provision, talk to the school's special educational needs co-ordinator (SENCo) or contact the Special Educational Needs Service on 020 8921 8426.

In addition, the Parent Partnership Service provides information, support and advice service for parents and carers who have children with special educational needs. Tel: 020 8921 2549.

## Physical accessibility in schools

### Key to table of physical accessibility

- 1 Full physical access
- 2 Significant physical access
- 3 Partial physical access

Physical access means accessible to wheelchair users and people who use walking aids.

Primary schools		
<b>Alderwood</b>	2	Ramps to school entrance. There is a lift to the first floor of the Children's Centre and a wheelchair lift (not to first floor). There are hand rails on all stairs and three accessible toilets.
<b>Alexander McLeod</b>	3	There are wheelchair ramps in the annexe and on the ground floor. The school has handrails on the stairs, plus high visibility paint. There are accessible toilets and washing facilities on the ground floor and a disabled toilet in the annexe.
<b>Bannockburn</b> <i>High Street site</i>	2	There is a ramp to the rear of the school for access to ground floor and a ramp to the nursery, playground and three lower ground classrooms. There is partial access to toilets on the lower and ground levels and a motorised changing table in a curtained-off area off the toilet block.
<b>Bannockburn</b> <i>Manorway site</i>	1	Lift to all teaching accommodation in the main building, hygiene suite provision and level access to nursery classes.
<b>Bishop John Robinson</b>	2	The building is on one level but there are steps into the classrooms. There is one disabled toilet, handrails and a help alarm.
<b>Boxgrove</b>	2	The school has a lift, a disabled toilet and ramps where needed.
<b>Brooklands</b>	3	The school has external access to all Key Stage 1 classrooms and a disabled toilet. There is no wheelchair access to the first floor where Key Stage 2 classes are.





<b>Cardwell</b>	2	The school is on varying levels and has one high floor. There are hand rails and three disabled toilets.
<b>Charlton Manor</b>	3	There is access to the ground floor only via a ramp. The school has a disabled toilet with washing facilities.
<b>Cherry Orchard</b>	1	The school is a single storey building with no stairs. There is a hygiene suite with an electric hoist and disabled toilet facilities. There is access to a washing machine for limited use in the nursery.
<b>Christ Church (SE10)</b>	3	There is a disabled toilet on the ground floor and a ramp with handrails at the main entrance.
<b>Christ Church (SE18)</b>	2	The school is built on different levels, with a series of steps and slopes, but lift access provides access to most areas and there is a ramp to the ground floor.
<b>Conway</b>	3	There is a disabled toilet on the ground floor and ramp access to the main office.
<b>Deansfield</b>	2	The school has wheelchair ramps and handrails. There are accessible toilets and washing facilities.
<b>De Lucy</b>	2	The school has a lift for disabled access. All entrances have wheelchair ramps with the exception of the foundation unit (the school would be able to provide ramp facilities if required). The school has disabled toilet facilities which include a toilet and grab rails.



Primary schools		
<b>Discovery</b>	1	The school is fully accessible.
<b>Ealdham</b>	3	The school has an accessible toilet and shower room. The ground floor is accessible. There are ramps to the main entrance and from the hall to the playground.
<b>Eglinton</b>	3	There is a lift to nursery area and ramp access to both buildings. The ground floor of the primary school is accessible. There are three disabled toilets.
<b>Eltham Church of England</b>	3	The school is single storey but has numerous single steps. Some doors are too narrow for wheelchairs or cannot be negotiated without help. There is a disabled toilet in the junior block and a ramp to the infant block.
<b>Fossdene</b>	3	Limited access only. There is a wheelchair ramp to the lower hall.
<b>Foxfield</b>	1	Lift access to all floors, level access to ground floor; hygiene suite provided.
<b>Gallions Mount</b>	3	The school is not accessible for wheelchair users and has no specialist facilities.
<b>Gordon</b>	3	Partial and limited access only. The school has a separate sports hall with a disabled toilet and shower.
<b>Greenacres</b>	3	The school has a lift giving access to the ICT suite and some meeting rooms. There are three disabled toilets (on the ground floor of the school and in the Children's Centre).
<b>Greenslade</b>	3	The school has limited access only. There is a disabled toilet on the ground floor.
<b>Haimo</b>	2	The school is single storey with full wheelchair access. There is a fully accessible toilet with a hoist and hand rail.
<b>Halstow</b>	3	Only the ground floor is accessible to wheelchair users. The school has a changing area for children with disabilities.
<b>Hawksmoor</b>	2	The school is all on one level. There are ramps and handrails but some narrow corridors and a limited hygiene area. There is one accessible toilet.
<b>Henwick</b>	3	Access to the ground floor only with a ramp at the main gate. The dining hall is in a separate building with steps to the entrance. There is a shower facility in one toilet area with steps. The school does not have a designated toilet facility for wheelchair access.
<b>Heronsgate</b> <i>Royal Arsenal site</i>	1	The school has a lift and wheelchair ramps. There are three disabled toilets.
<b>Heronsgate</b> <i>Thamesmead site</i>	2	Level access to ground floor and nursery. There is a lift to first floor.
<b>Holy Family</b>	3	There are steps up to the front door and so wheelchair users would need to use the ramp in the car park to access the building. The school has accessible toilets, washing facilities and a shower.
<b>Horn Park</b>	1	The school is accessible to wheelchair users. There is a lift, handrails and a hoist. There is also a disabled parking bay.
<b>Invicta</b>	3	The site is all on one level. The school has yellow hand rails for visual impairment and wheelchair ramps.
<b>James Wolfe</b>	3	There are wheelchair ramps and additional handrails on the stair cases, plus bright lighting and light coloured walls. The school has some acoustically panelled classrooms for children with a hearing impairment.
<b>Kidbrooke Park</b>	3	There are stairs to the school entrance. The school has three floors but no lift. The school also has a hygiene room.



Primary schools		
<b>Linton Mead</b>	1	The school has a two person lift and ramps in the playground. There is hygiene suite and a separate disabled toilet. The school employs specialist mobility tutors.
<b>Meridian</b>	3	The school has three floors but no lift.
<b>Middle Park</b>	3	There is physical access available via ramps. There are handrails on the stairs and an accessible toilet with washing facilities.
<b>Millennium</b>	1	The school has ramps and a lift. There are accessible toilets on each floor with handrails and hygiene suites with hoists (hoists are also in some classes). The school also has a sensory room.
<b>Montbelle</b>	1	There is a lift to the first floor. The school is accessible to wheelchair users.
<b>Morden Mount</b>	2	The school is single storey.
<b>Mulgrave</b>	1	The school has lifts, wheelchair ramps and some handrails. There are doorway and corridor prompts for partially sighted children. There is also a hygiene suite.
<b>Nightingale</b>	2	There are some wheelchair ramps, but the school lacks physical space for wheelchair access. There is a hygiene suite and a platform lift for access to the upper level.
<b>Notre Dame</b>	3	There are stairs to the school entrance and the school is located over a number of floors. There is no access to any of the classrooms without the use of stairs or slopes.
<b>Our Lady of Grace</b>	3	The school is single storey but has steps to buildings. There is an accessible toilet with a hand rail and alarm.
<b>Plumcroft</b>	3	The school is on a steep hill and has been built on three different levels with numerous steps.
<b>Rockliffe Manor</b>	2	The site is all on one level. The Foundation Stage building has access ramps and one disabled toilet facility.
<b>Sherington</b>	2	The school has a lift and some wheelchair ramps. There are also accessible toilets.
<b>South Rise</b>	3	The school has wheelchair ramps and handrails. There are coloured edges to most external steps and a disabled toilet and shower room. There is limited access to the Victorian building which forms part of the school site.
<b>St Alfege with St Peter's</b>	3	The school is in an old Victorian listed building with limited access.
<b>St Joseph's</b>	3	The school has disabled access to the office and a disabled toilet on the ground floor.
<b>St Margaret Clitherow</b>	2	There are wheelchair ramps to the hall, nursery and reception. There is one accessible toilet in the main building.
<b>St Margaret's</b>	2	The school is a single storey building with wheelchair ramps.
<b>St Mary Magdelene</b>	1	The school is fully accessible.
<b>St Mary's RC</b>	3	
<b>St Patrick's</b>	3	The school is not accessible for wheelchair users and has no specialist facilities.



Primary schools		
<b><i>St Peter's</i></b>	3	The school is built on different levels with a series of steps and slopes. There is also a separate annexe accessed via steps and a slope.
<b><i>St Thomas a Becket</i></b>	3	The school has wheelchair ramps and accessible toilets.
<b><i>St Thomas More</i></b>	3	There is a lift to nursery area and ramp access to both buildings. The ground floor of the primary school is accessible. There are three disabled toilets.
<b><i>Thorntree</i></b>	3	The school has new entrance doors for full access. There is a handrail down the staircase and three disabled toilets. All classroom doors can be opened by elbow.
<b><i>Timbercroft</i></b>	2	The school has handrails and wheelchair ramps. There are accessible toilets and washing facilities in all buildings. There is a hygiene room with a shower, plus a shower in first aid room.
<b><i>Windrush</i></b> <i>Charlton site</i>	2	All teaching accommodation is accessible via a lift. Hygiene facilities provided. Level access to the main entrance and upper ground floor.
<b><i>Windrush</i></b> <i>Thamesmead site</i>	2	There are disabled toilets in both the main school and nursery. In the nursery there is a shower with accessible washing facilities. Both buildings are accessible to wheelchair users attending meetings.
<b><i>Wingfield</i></b>	3	The school has accessible toilets and wheelchair ramps.
<b><i>Woodhill</i></b>	3	The school has accessible toilets on the ground floor and a hygiene room. The nursery has wheelchair ramps and there are handrails leading into the nursery.
<b><i>Wyborne</i></b>	3	There are wheelchair ramps to access the building and handrails. There are also accessible toilets including a shower facility.
Special schools		
<b><i>Waterside</i></b>	2	
<b><i>Willow Dene</i></b>	1	



## **Neighbouring authorities**

### **Bexley Admissions, Grants and Awards Team**

Hill View, Hill View Drive  
Welling DA16 3RY  
[www.bexley.gov.uk/admissions](http://www.bexley.gov.uk/admissions)  
020 8303 7777 (option 6)  
[admissions.els@bexley.gov.uk](mailto:admissions.els@bexley.gov.uk)

### **Bromley School Admissions Team**

Bromley Civic Centre  
Stockwell Close  
Bromley BR1 3UH  
[www.bromley.gov.uk](http://www.bromley.gov.uk)  
020 8313 4044  
[school.admissions@bromley.gov.uk](mailto:school.admissions@bromley.gov.uk)

### **Kent Admissions and Transport Department**

Sessions House  
County Hall  
Maidstone ME14 1XQ  
[www.kent.gov.uk](http://www.kent.gov.uk)  
01622 696565  
[kent.admissions@kent.gov.uk](mailto:kent.admissions@kent.gov.uk)

### **Lewisham Admissions Team**

Laurence House  
Catford SE6 4RU  
[www.lewisham.gov.uk](http://www.lewisham.gov.uk)  
020 8314 8282  
[schooladmissions@lewisham.gov.uk](mailto:schooladmissions@lewisham.gov.uk)

## **Useful contacts**

### **Advisory Centre for Education**

United House  
The Busworks  
39-41 North Road  
London N7 9DP  
[www.ace-ed.org.uk](http://www.ace-ed.org.uk)  
0808 800 5793

### **Department for Education**

Castle View House  
East Lane, Runcorn  
Cheshire WA7 2GJ  
[www.education.gov.uk](http://www.education.gov.uk)  
0870 000 2288

### **Local Government Ombudsman**

The Oaks  
2 Westwood Way  
Westwood Business Park  
Coventry CV4 8JB  
[www.lgo.org.uk](http://www.lgo.org.uk)  
024 7682 0000

### **Southwark Diocesan Board of Education (Church of England)**

48 Union Street  
London SE1 1TD  
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### **Southwark Schools Commission (Roman Catholic)**

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### **Office of the Schools Adjudicator**

Mowden Hall  
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Darlington  
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[www.schoolsadjudicator.gov.uk](http://www.schoolsadjudicator.gov.uk)  
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